

TOWN OF ESSEX
FINANCE COMMITTEE
REPORT
2013



**BRING THIS REPORT WITH YOU
TO THE ANNUAL TOWN MEETING**

**MAY 6, 2013 at 7:30 P.M.
Essex Elementary School**

It contains the Warrant and the Proposed Departmental Budgets

The Finance Committee has reviewed the budgets and warrant articles that have been submitted for the Town Meeting to be held on May 6, 2013. We have met with Town's Department Heads, the Board of Selectmen and the Regional School Committee in developing a budget which balances the services that residents expect from our Town while minimizing taxpayer impact.

We are pleased to present a balanced budget within the limits of Proposition 2 ½. While many local communities have passed Overrides in recent years, the Town of Essex has not had an Operational Override in eight years. We believe this is the result of the efforts of the many dedicated employees and volunteers who serve our Town so well.

Economic Outlook

2012 was another volatile year for the US economy and the US political landscape. Uncertainty seemed to rule the world during the Presidential election, the forced sequestration of the federal budget and the uncertainty in the U.S. stock market. Despite all the uncertainty the stock market was positive, with the Dow Jones up 10.2%, S&P 500 up 16%, Small Cap US stocks up 16.4%, International Stocks up 17.3%, and Emerging Markets were up 18.6%. The US GDP growth for 2012 was positive 2.2%. The unemployment rate fell from 8.5% at the end of 2011 to 7.8% at the end of 2012.

Despite these positive signs, the landscape for the US economy remains unstable and unpredictable. The expectation for 2013 is not much different. Concerns over GDP growth around the world, the unemployment rate, and the continuing US debt issue are just a few issues facing the country in 2013. For all of the reasons above it is still a time to remain cautious over our own town's fiscal position.

Revenue

The Town of Essex receives revenue from four main sources: state aid, local receipts, Enterprise fees and property taxes.

In FY14, we are projected to receive \$234,000 from the state for local aid, less than 1.5% of our total revenue. After a 6.85% increase last year, state aid remained flat for FY14. While our direct state aid will be flat this year, it is important to note that we did benefit from increased state aid to the school district.

Local receipts account for roughly 8.7% of Town revenue and consist mainly of motor vehicle excise taxes, fees and permits, and rental income from the leases at Conomo Point. The increase in local receipts, up from 7.4% last year, is mainly driven by the higher lease revenue recognized from the Conomo Point properties. As this lease revenue may be temporary, the Finance Committee continues to hold these funds aside for specific one-time items or expenses directly related to Conomo Point. See more discussion in the Conomo Point section of this report.

The Town has two Enterprise Funds, Water and Sewer. Revenue from the Water Fund is \$707,715 for FY14. Sewer Fund revenue is made up of \$666,383 of user fees and \$951,840 of betterments for a total of \$1,618,223. The Water and Sewer Enterprise Fund revenue accounts for 14.5% of Town revenue.

The main source of the Town's income is from property taxes, which represent just over 64% of total revenue. The budgeted real estate tax revenue for FY14 is \$10,286,169. The amount that can be levied from property taxes is limited by Proposition 2 ½. Under this restriction, the tax levy can increase just 2.5% over the prior year with some exceptions for new property growth and exempt debt. The proposed FY14 tax levy falls within these guidelines.

The remaining revenue comes from a variety of sources such as New Property Growth, Free Cash, and other sources.

Education

The FY14 Education Budget is approximately \$6.6 million, which represents roughly 44% of the Town's Operating Budget for FY14. The Manchester Essex Regional School District ("MERSD") accounts for 43% of Town operating expenditures. This year, our apportionment of the school budget is \$6,481,083, an increase of 2.4% from last year's budget. Over the past three years, the average increase to our annual assessment has been 2.2%.

Manchester Essex Regional High School has consistently ranked highly in Boston Magazine's annual review of public schools. In 2012, Manchester Essex Regional High School was ranked twenty-fifth. Of the top twenty-five schools, the per pupil cost of Manchester Essex ranked ninth lowest at \$13,582. The highest was Concord-Carlisle at \$18,872 and the lowest was Westford Academy (public) at \$10,697.

The high rankings and popularity of MERSD has allowed our property values to hold up better than the property values of many other cities and towns in Massachusetts during the recent recession. Additionally, our schools have attracted many families with school age children to the communities of Manchester and Essex. MERSD has experienced a 19% increase in enrollment over the past six years, but growth seems to be slowing in the past year. School leaders continue to work at balancing their program needs with the financial concerns of the member towns.

The total MERSD budget for FY14 is approximately \$20.9 million. Roughly \$2.8 million of the budget is funded through Chapter 70 state aid. An additional \$200,000 of MERSD reserve funds are being used to fund the FY14 budget and reduce assessments to Manchester and Essex.

We continue to work closely with the School Committee and school leaders to develop the budget. While they are focused on their goals, they also understand the importance of minimizing the cost to the member towns. Beyond having frequent meetings to collaborate with the towns, school leaders continued to evaluate their budget long after it had been finalized in an effort to keep the town apportionments at a minimum. As state aid numbers became clearer, they were able to change their

revenue estimates and reduce our share of the school budget by roughly \$44,000, lowering our increase from 3.1% last year to 2.4% in FY14.

The Essex North Shore Agricultural & Technical School District represents approximately 1% of the total operating budget of the Town. The FY14 budget of \$106,000 represents a 42.4% increase over the prior year. This growth relates to an increase in students in the coming year.

General Budget

The total operating budget for the Town, excluding education, is roughly \$8.6 million for FY14. This represents an increase of \$34,000 or 0.40% over the prior year. These expenses are split up between the General Operating Budget (Article 23), the Sewer Enterprise Budget (Article 25) and the Water Enterprise Budget (Article 27).

The General Operating Budget increased 0.67% this year to just over \$6 million. The major components of this budget are Public Safety, General Government, Public Works and Benefits.

Public Safety is mainly comprised of Police, Fire and Dispatch (ECO). In FY14 the amount budgeted for public safety is just under \$1.6 million, a decrease of 7.4% from the FY13 budget. The Police budget is increasing 4.7% over the FY13 budget, driven mostly by the need for an additional full-time officer as managing the department with a large number of part-time officers has proved to be more challenging over the last year. With the addition of this new full-time officer, the department will have nine full-time officers including the Chief.

The Fire Department budget is \$286,758 this year, which includes the addition of \$35,000 to the Firefighter Salaries line to add coverage during weekdays, as needed. The Fire Department has expressed a need for daytime coverage for the purposes of adequate fire and medical coverage, fire prevention, inspections, and administrative functions. The FY14 request from the Fire Department included the creation of a full-time chief position which would provide the needed coverage during the week and address the increasing administrative demands on the part-time chief. We were unable to fund this request due to budget constraints, but we have added the additional wages above to help address daytime staffing needs in the coming year. However, we are committed to working with the Fire Department and the Board of Selectmen over the next year to evaluate the needs of department and develop a long-term plan.

Starting in FY14, the ECO services for the Town will shift to the new Regional Dispatch Center in Middleton, MA. While the Town will recognize some one-time costs in the current budget as a result of the transition, we will still recognize a savings of roughly \$150,000 this year.

General Government is primarily made up of the essential administrative functions of the Town, such as Town Administrator, Treasurer and Assessor. The FY14 budget for General Government is just over \$1.3 million, which is up 11.9% from the prior year budget. However, it should be noted that \$100,000 of this

increase relates to additional legal fees related to Conomo Point. Taking this legal out of the calculation, the General Government budget is up 3.3 % for FY14.

The Department of Public Works is responsible for managing the transfer station, maintaining our parks and roads and upkeep of the cemetery. The total budget for these services is \$929,691, which represents a slight decrease of roughly 0.4% from the prior year. We believe the Board of Public Works continues to do an excellent job of managing not only the Department of Public Works, but the Water and Sewer Enterprise Funds as well.

Like many cities and towns, Essex has seen a steady increase in Employee Benefits. In FY14, Benefits increased 4.3% to \$956,897. As a Town, we continue to monitor full-time staffing to minimize our current and future benefit cost.

The operating budget for the Sewer Enterprise Fund increased 0.86% to \$1.9 million this year. The Water Enterprise Fund FY14 budget decreased 3.2% to just over \$700,000. This decrease relates mainly to two items. The prior year budget contained additional expenses for well cleaning and the cost for meter reading units was taken out of the operating budget and taken as a capital item funded with Water Enterprise Fund Free Cash.

Debt Service

As a result of the Sewer Project and the construction of the Regional Middle-High School, Debt Service represents a considerable portion of the overall budget. For FY14, total debt and interest payments for the Town are \$2,310,285. The majority of these payments relate to “exempt debt”, meaning that these expenditures are not included when calculating the Proposition 2 ½ limitation.

At the close of FY13 we expect the balance of the various Town debts to be approximately \$17.5 million. For FY14, we have scheduled debt payments of just over \$2.3 million. A detailed Town Debt Schedule is listed on page 35.

Manchester and Essex had authorized a total of \$49 million for the new Middle-High School. Roughly \$17 million of the project was funded by the MA School Building Authority, with the remaining \$32 million funded by long-term debt. The Town’s share of this debt is approximately \$10.6 million.

The Town is also responsible for a share of the debt for the new Essex North Shore Agricultural & Technical School District, with a payment of \$10,000 due in FY14.

Capital Spending

There are three capital items included in the FY14 Budget. The dispatch area of the public safety building is being remodel to create a new vestibule now that our dispatch services will be moved to the Regional Dispatch in FY14. This project will cost \$20,000 and be funded as part of the Town’s general budget.

The other capital items will be funded through user fees in the Water and Sewer Enterprise Funds. The Water Department is acquiring meter reading units at a cost of \$20,000. The Sewer Department is making improvements to the Lift Stations for a cost of \$25,000.

The Five-Year Capital Budget is listed on page xiii.

Conomo Point

In FY12, the Town voted to extend Bridge Leases to the existing tenants at Conomo Point. Most of the leased properties south of Robbins Island Road were sold in FY13, raising \$6.8 million. Tenants north of Robbins Island Road continue to lease under the terms of the bridge leases and we expect to receive roughly \$615,000 in FY14.

The Finance Committee is hesitant to use the lease revenue to offset operating expenses. These funds represent a temporary increase, as the lease revenue will end upon the expiration of the bridge lease period or sale of the properties. Using this temporary revenue to offset the general operating expenses of the Town would likely lead to the need for an Override or a reduction in services in future years. However, we are open to using some of this revenue for one-time items on a case by case basis.

There is also some uncertainty surrounding the lease revenue, as there is ongoing litigation with a group of tenants related to the lease rates after year 1 of the bridge lease. As a result of this uncertainty, the Finance Committee has elected to use \$476,200 of this revenue on expenses related to Conomo Point in the FY14 budget.

The general budget, Article 23, contains \$250,000 of legal fees related to Conomo Point. Article 11 appropriates \$50,000 for the management of the properties that have been reclaimed by the Town in recent years. Article 12 uses \$150,000 for planning related to improvements to waterfront access on Northern Conomo Point. Article 14 will use \$26,200 to fund appraisals of the leased properties in the proposed Central Zoning District to determine fair market value for potential sale of these properties.

From a Finance Committee standpoint, the issues surrounding Conomo Point have created a great deal of uncertainty for the Town budget over the past few years. With the sale of the Southern properties, we have eliminated some of the uncertainty and now have significant funds in reserve. We remain hopeful that a final plan for the rest of Conomo Point will be adopted soon, giving residents the waterfront access they desire while and providing the Town with more certainty and flexibility with the budget.

Ongoing Issues

As discussed earlier, employee benefits represent a growing piece of the Town Budget. In addition to benefits paid to current employees, there are considerable post-retirement benefits to contend with. Employee pensions are funded through employee contributions and supplemented by the Town through our participation in the Essex County Retirement Board. While employees contribute to the plan, the guaranteed nature of the pension payments places a significant burden on the Town. The

Town bears the full risk of investment performance, meaning we must make additional contributions to keep the pension fund in compliance with retirement regulations

In addition to pension benefits, the Town also has a liability for other post-retirement benefits (mainly health insurance). The Town has set up an OPEB Trust to hold funds for our Other Post-Retirement Benefits liability. We began funding this trust in FY13 with a contribution of \$15,000. We anticipate making contributions of at least \$15,000 to the OPEB Trust annually.

We have included several charts in our report to offer a visual summary of the Town's revenue and expenditures. The first two charts, on pages ix and x, show the breakdown of revenue sources and expense categories that make up the FY14 Town Budget. The third chart, on page xi, shows the expenditures with the Enterprise Funds (Water and Sewer) removed. Since the Enterprise Funds are supported by user fees, this chart gives residents a sense of how their real estate tax dollars are spent on various expense categories.

We would like to thank the many Town and MERSD employees, elected officials and volunteers who prepared the budgets, appeared before us and provided information in response to our inquiries. We appreciate the efforts and cooperation of all of the department managers who have helped make some very difficult decisions.

We invite voters to join us at the Annual Town Meeting and look forward to your input.

FINANCE COMMITTEE MEMBERS

Jeffrey Soulard, Chairman	2015
James Horrocks	2013
Mark McKenna	2013
Richard Ross	2014
Sherri Davis	2014

RESERVE FUND

The Town appropriated \$85,000. for the fiscal year July 1, 2012 to June 30, 2013 to be used by the Finance Committee for extraordinary or unforeseen expenditures, which arise during the fiscal year. As of April 2, 2013 the Finance Committee has voted the following transfers:

Starting Balance	Town Meeting Appropriations	\$85,000.00
Conomo Point Legal	Legal expenses	\$27,921.87
Balance in Reserve Fund		\$57,078.13

FREE CASH, SEWER RESERVES, COMMUNITY PRESERVATION AND STABILIZATION FUND BALANCES

(WITH RECOMMENDED USES)

Fund	Balance at 7/1/12	FY13 Uses Recommended	FY14 Uses Recommended	Balance After Town Meeting
General Free Cash	\$629,311.00	\$321,700.50	\$300,000.00	\$7,610.50
Water Free Cash	\$264,604.00		\$20,000.00	\$244,604.00
Sewer Free Cash (1 of 2)	\$205,376.00	\$11,200.00	\$25,000.00	\$169,176.00
Sewer Debt Reserve (2 of 2)	\$630,027.00		\$40,000.00	\$590,027.00
C.P.A. (at 3/30/13)	\$243,216.23			\$243,216.23
Stabilization (at 3/30/13)	\$655,985.65			\$655,985.65
Total Reserves	\$2,628,519.88	\$332,900.50	\$385,000.00	\$1,910,619.38

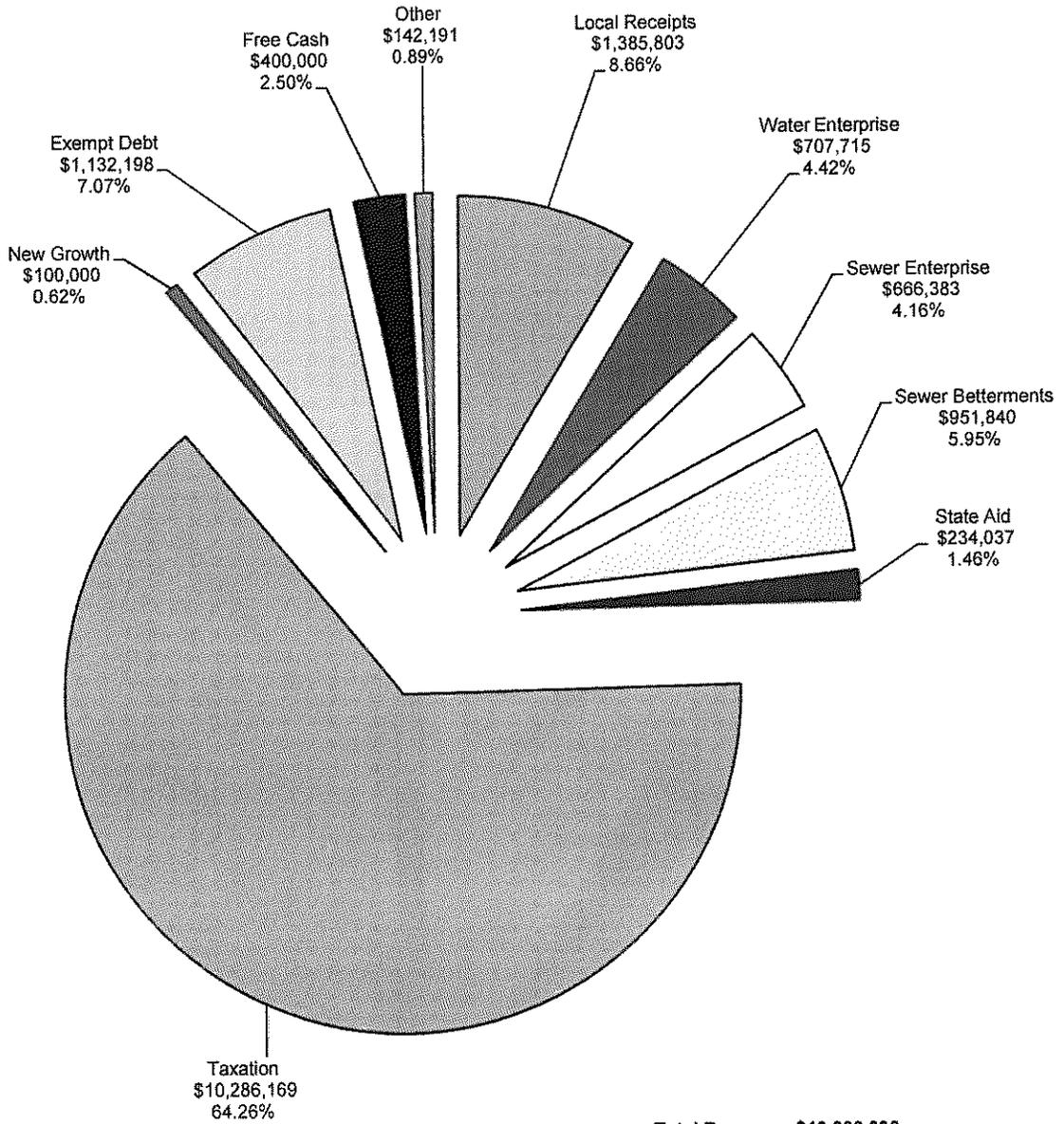
Updated 4/9/2013

**TAX RATE ESTIMATE FOR
FISCAL YEAR ENDING JUNE 30, 2014**

	As Requested by Departments	FinCom Recommended	Reductions to Requested
Town Meeting Articles:			
Article 23 Operating	\$ 6,323,898	6,044,697.00	(279,201.00)
Article 25 Sewer Enterprise	1,910,634	1,910,634.00	
Article 27 Water Enterprise	684,215	684,215.00	
Article 29 MERSD Assessment	6,481,083	6,481,083.00	
Article 30 No Shore Vo Tech	106,275	106,275.00	
Capital Articles (excl bond auth & Ch 90)	165,000	65,000.00	(100,000.00)
All Other Articles	454,291	435,491.00	(18,800.00)
FTM			
TOTAL ARTICLES	\$ 16,125,396	15,727,395.00	(398,001.00)
Other Amounts to be Raised:			
Snow and Ice Deficit	-		
Overlay Deficit	-		
Community Preservation	-		
State Assessments & Offsets	128,941	128,941.00	
Assessors' Overlay	150,000	150,000.00	
TOTAL OTHER TO BE RAISED	278,941	278,941.00	-
LESS:			
State Aid	234,037	234,037.00	
Estimated Local Receipts	1,489,603	1,385,803.00	(103,800.00)
Enterprise Revenue	2,240,938	2,240,938.00	
Free Cash	400,000	400,000.00	
Free Cash - Enterprise	85,000	85,000.00	
Other Available Funds	142,191	142,191.00	
TOTAL NON-TAX REVENUE	4,591,769	4,487,969.00	(103,800.00)
NET AMOUNT - TAXATION	11,812,568	11,518,367.00	(294,201.00)
LEVY ALLOWED BY PROPOSITION 2 1/2	10,286,169	10,286,169.00	
Capital Override	0	-	
Certified New Growth	100,000	100,000.00	
Debt Exclusions	1,132,198	1,132,198.00	
ALLOWED AMOUNT - TAXATION	11,518,367	11,518,367.00	-
(OVER) / UNDER PROPOSITION 2 1/2 LIMIT	(294,200.83)	-	294,201.00

FY 2013 Value of Property	755,781,684	755,781,684	
FY 2013 Tax Rate per \$1,000 of Value	\$15.15		
Estimated FY14 Tax Rate	\$	15.24	

Town of Essex FY14 Revenues



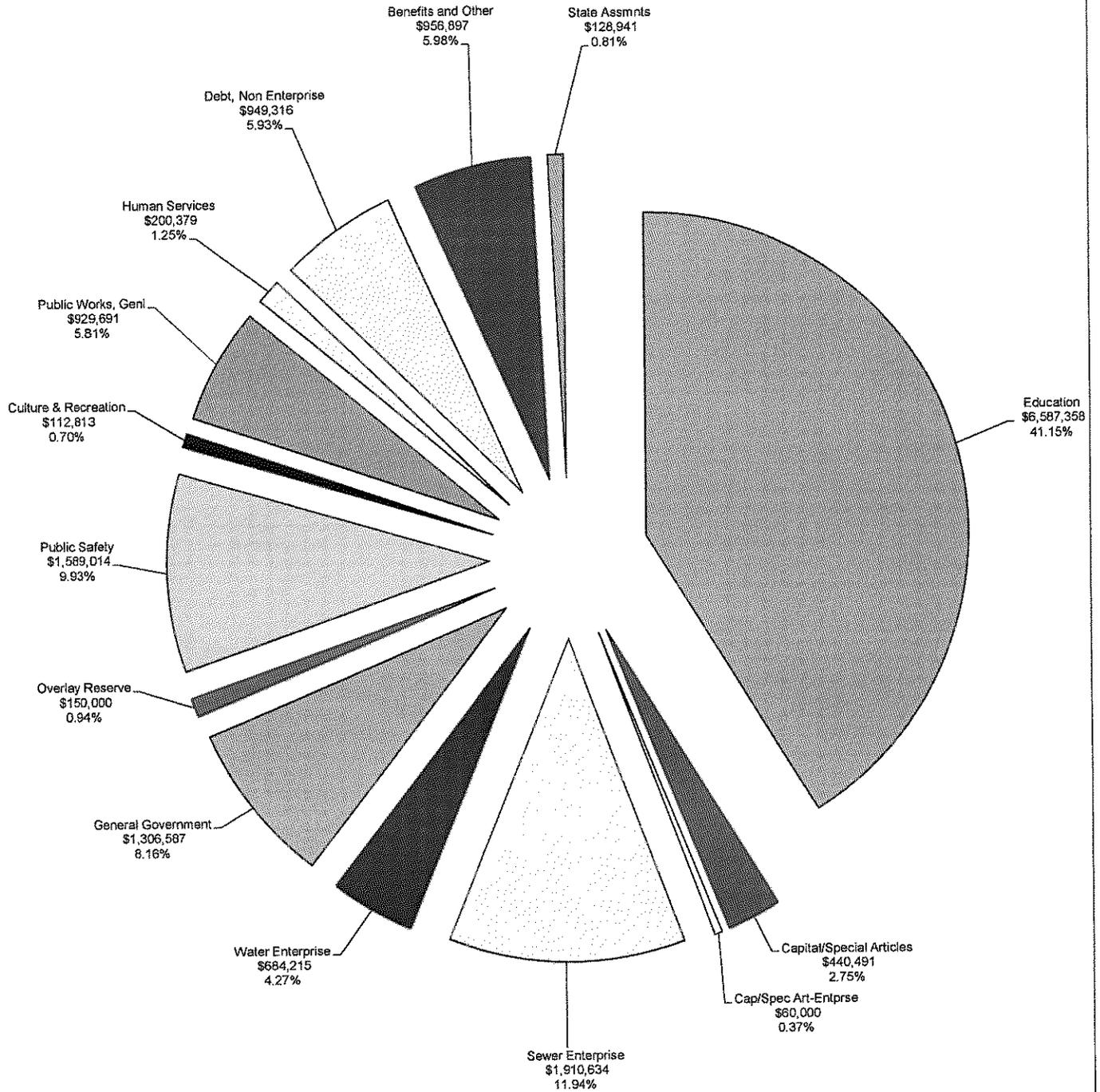
Total Revenue \$16,006,336
Total Percentages 99.99%

Percentage off due to rounding

Town of Essex FY14 Expenditures

Total Expenditures \$18,006,336
 Total Percentages 99.99%

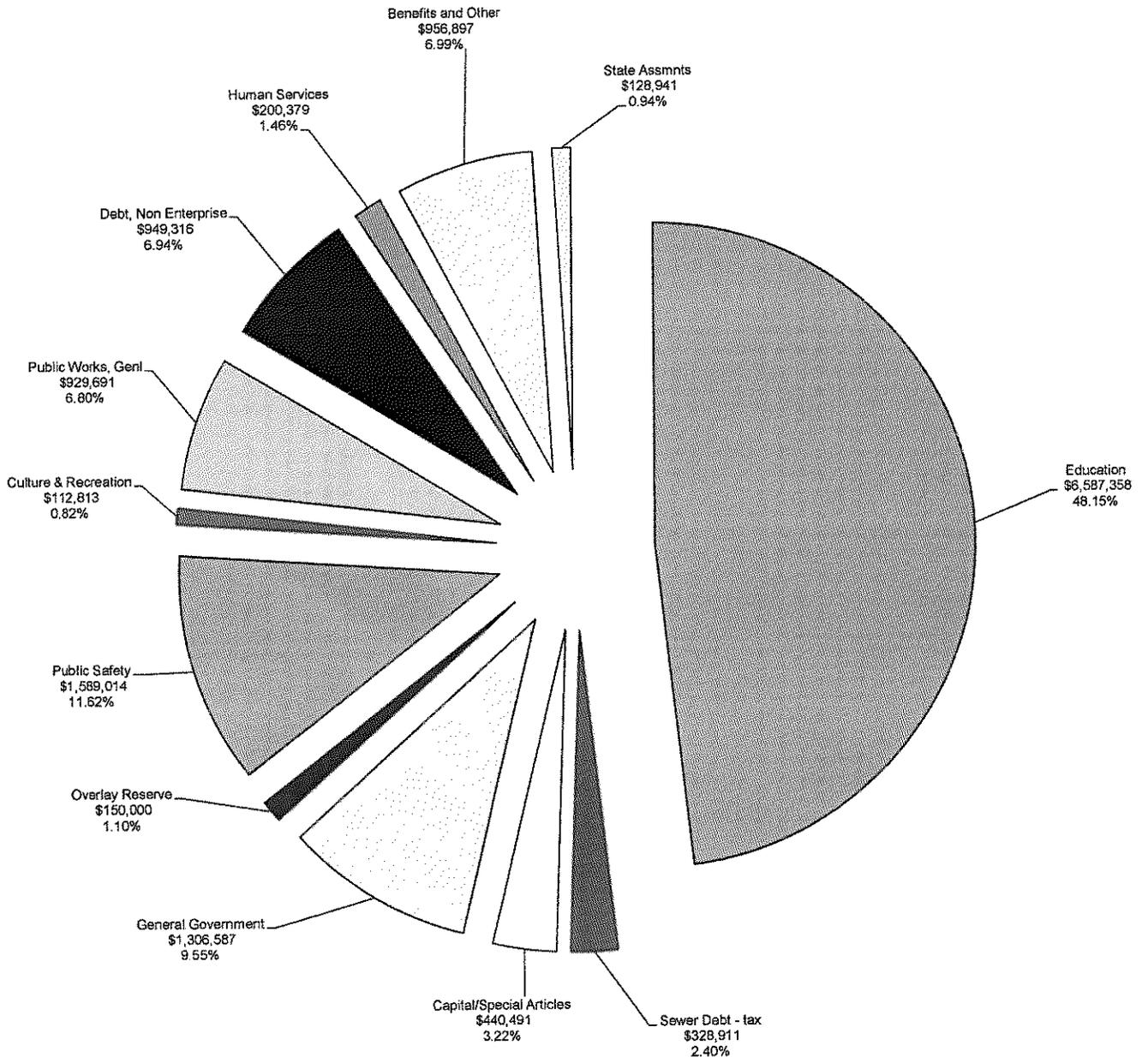
Percentage off due to rounding



**Town of Essex FY14 Expenditures
(Excluding Enterprise Funds)**

Total Expenditures \$13,680,398
Total Percentages 99.99%

Percent off due to rounding



CAPITAL IMPROVEMENT PLAN

A capital improvement program is a fiscal planning tool that documents the Town's capital asset needs, ranks the needs in order of project priority, and schedules projects for funding and implementation. The Capital Improvement Program is a forward looking, dynamic process that is likely to change from year to year. The process provides the opportunity to plan for major expenditures in the future while evaluating new and current projects based on up-to-date data. The Finance Committee is committed to maintaining an annual Capital Budget, with a goal of informing the community in the broadest possible way of the potential needs and demands they are facing.

What is a capital improvement?

A capital improvement is a major, non-routine expenditure for new construction, major equipment purchase or an improvement to existing building, facilities, land or infrastructure with an estimated useful life of five years or more and a cost of \$20,000 or more.

Among the items properly classified as capital improvements are:

- New public buildings or additions to existing buildings, including land acquisition costs, equipment needed to furnish the new building or addition for the first time;
- Major alterations, renovations or improvements to existing buildings which extend the useful life of the existing buildings by at least five years;
- Land acquisition and/or improvement, unrelated to a public building but necessary for conservation or parks and recreation purposes;
- New construction or major improvements to the Town's infrastructure, including streets, sidewalks and storm water drains which extend the useful life of the infrastructure for at least five years, and
- A feasibility study or engineering design services which are related to a future capital improvement.

What are the benefits of a capital improvement program?

- Facilitates coordination between capital needs and operating budgets;
- Enhances the community's credit rating through improved fiscal planning and avoids sudden changes in the Town's debt service requirements;
- Identifies the most practical means of financing capital projects;
- Increases opportunities for obtaining federal and state aid;
- Focuses attention on community objectives and fiscal capacity;
- Keeps the public informed about future needs and projects.

Town of Essex
Capital Projects by Department

Department	Project	Fin Com Approved		Requested				
		2014	Priority	2014	2015	2016	2017	2018
Selectmen	Conomo Point - Waterfront Access Improvement	-	2	100,000				
	Sidewalk Extension - Story Street		4	75,000				
	Sidewalk Extension - Western Ave		5	75,000				
	Stabilization Fund - Town Building Improvements		3	20,000	20,000	20,000	20,000	
	Stabilization Fund - Recreational Capital Imprvmt		3	20,000	20,000	20,000	20,000	
	Stabilization Fund - Vehicles and Equipment		3	20,000	20,000	20,000	20,000	
	Town Computers		1			30,000		
	Town Hall and Library - Complete Renovation		2			900,000	10,700,000	
	New Public Safety Building - Design	-	1	700,000				
	New Public Safety Building - Construction		1		6,800,000			
Police	Cruiser		1	37,000				
	Safe Vestibule at Fire/Police Station	20,000	1	20,000				
Fire	4 Wheel Drive Pick-up	-	2	40,000				
Public Works	Replace 1978 Asphalt Roller		1		25,000			
	Replace Dump Truck #302 plus plow		1				49,165	
	Replace Dump Truck #303 (Hwy)		1			157,884		
	Replace Dump Truck #305/reuse sander		1		65,000			
	Replaces 10 yr old utility tractor Chap 90	-		38,000				
Water	Replace 1 Ton Pick up Truck #402		1		39,000			
	Meter Reading Units	20,000	1	20,000	20,000			
	Replace Floc/Sedimentation basin equipment		1			400,000		
	Replace Utility Truck w/plow #403		1					41,629
Sewer	Replace truck w/plow and crane (#502)		1		49,000			
	Lift Station Improvements	25,000	1	60,000				
Total Projects		\$ 65,000		\$ 1,225,000	\$ 7,058,000	\$ 1,547,884	\$ 10,809,165	\$ 41,629

Funding Sources:

Taxation - Conomo Point Revenue	\$ -	\$ 100,000
Free Cash	20,000	\$ 20,000
Bond Authorization	-	700,000
Chapter 90	-	38,000
Enterprise	45,000	80,000
Taxation	-	287,000
Total	\$ 65,000	\$ 1,225,000

2013

Commonwealth of Massachusetts
Town of Essex

Warrant for Annual Town Meeting and Election

Essex, ss:

To either of the Constables of the Town of Essex;

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, of the Annual Town Election to bring to ballot for the following officers:

Assessor for three years
Moderator for one year
Selectman for three years
Board of Health member for three years
Two Constables for one year
School Committee member for three years
Board of Library Trustee for three years
Two Planning Board Members for five years
Planning Board Member to fill a vacancy for four years
Housing Authority Member for five years
Housing Authority Member to fill a vacancy for one year

AND, to do this by vote on one ballot. The polls will be open on Monday, May 13, 2013 at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M. at the Memorial Fire Station, 24 Martin Street, Essex.

AND, you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, to meet in said Essex at the Essex Elementary School, 12 Story Street, on Monday, May 6, 2013 at 7:30 p.m. and there and then to act on the following Articles, viz:

[NOTE: Bracketed text in this annotated version of the warrant indicates for your information the entity most closely involved with each article, is not part of the article itself, and did not appear on the official signed warrant.]

ARTICLE 1

[Board of Selectmen]

To see if the Town will vote to determine the manner of electing or choosing all other Town Officers usually elected or chosen at the Annual Town Meeting and take any appropriate action to elect such officers.

ARTICLE 2

[Board of Selectmen]

To hear and receive the Reports of the Town Officials and Committees, and also to consider and receive any Reports contained in the Annual Town Report; or take any other action relating thereto.

ARTICLE 3

[Board of Selectmen]

To see if the Town will amend or revise the Wage and Salary scale for fiscal year 2014 in accordance with the recommendations of the Personnel Board Report, a copy of which is on file in the Town Clerk's office and is incorporated herein by reference; or take any other action relating thereto.

ARTICLE 4

[Board of Selectmen]

To see if the Town will vote to fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2014 in accordance with the recommendations of the Personnel Board Report, a copy of which is on file in the Town Clerk's office and is incorporated herein by reference; or take any other action relating thereto.

ARTICLE 5

[Finance Committee]

To see if the Town will vote to transfer from the Town Septic Betterment Fund a sum of money for the purpose of making necessary payments to the Massachusetts Water Pollution Abatement Trust during fiscal year 2014 in accordance with the terms of repayment for Community Septic Management Program loan funds; or take any other action relating thereto.

ARTICLE 6

[Board of Selectmen]

To see if the Town will vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Animal Control Officer for the purpose of compensating the Animal Control Officer for the care of impounded dogs and for reimbursing the Animal Control Officer for all associated expenses. Payments from dog owners seeking to claim impounded dogs shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Selectmen up to a maximum of \$10,000; or take any action thereto.

ARTICLE 7

[Board of Health]

To see if the Town will vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health for the purpose of the planning and execution of an annual youth triathlon or other exercise program. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$12,000; or take any action thereto.

ARTICLE 8

[Board of Health]

To see if the Town will vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health Department for the purpose of health, safety, and/or emergency planning, preparation and education. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000; or take any action thereto.

ARTICLE 9

[Board of Health]

To see if the Town will vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchasing supplies, contracted labor, and pharmaceuticals as needed by the Public Health Nurse and for the payment of Public Health Nurse wages. Medicare and other reimbursements relating to said programs and donations for the purpose of purchasing supplies and pharmaceuticals and for Public Health Nurse labor shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$12,000; or take any action thereto.

ARTICLE 10

[Board of Selectmen]

To see if the Town will vote to amend the Town of Essex Bylaws, Chapter VI, "Zoning", by inserting a new section, to be numbered as Section 6-12, as follows; or take any other action relating thereto. (See pages 41 through 47 for related information.)

6-12 Central Conomo Point Zoning District.

6-12.1. Purpose: The purpose of the Central Conomo Point Zoning District ("CCPZD") is to facilitate the subdivision of the central portion of the previously developed area north of Robbins Island Road while minimizing disruption to the existing historical building configuration.

6-12.2. Establishment: The CCPZD is a zoning district shown on the Town's Zoning Map (see Exhibit 1) that includes a portion of land north of Robbins Island Road located along Robbins Island Road and Beach Circle. The CCPZD is subject to all provisions of Chapter VI of the Essex bylaws except as specifically defined below.

6-12.3. Definitions: In addition to the definitions set forth in Section 6-2.2 of the Zoning By-Law, the following definitions shall apply only in the CCPZD :

Seasonal Cottage – A detached principal structure with a residential dwelling unit, other than a mobile home, of 1½ stories or fewer, to be used for seasonal occupancy only between April 15 and October 15 of any given year.

Floor Area, Gross – The area of all floors located within the principal structure enclosed within exterior walls, including the thickness of the walls. Unfinished or finished storage areas, attics, or basements more than 50% above the ground within the principal structure, shall be included as floor area.

Floor Area Ratio (FAR) – The ratio of the Gross Floor Area of all principal structures on a lot divided by the lot area.

(Example: 2,500 SF Gross Floor Area / 5,000 SF lot area = FAR .5)

Lot Area – The area(s) of a lot above the mean high water elevation.

Lot Building Coverage – The percentage of the lot area covered by the area of all principal and accessory buildings or structures with roofs. (Example: 1,000 SF roof area / 5,000 SF lot area = 20% Lot Building Coverage)

Impervious Surface Coverage – The percentage of the lot area covered by impervious surface. (Example: 1,000 SF impervious surface / 5,000 SF lot area = 20% Impervious Surface Coverage)

Right-of-Way Width - The minimum right of way width for a new or established street within the CCPZD shall be at least 25 feet.

6-12.4. Permitted Principal Uses:

A. Seasonal Cottages – Seasonal Cottages are permitted as of right, but use and occupancy shall be limited to seasonal use only between April 15 and October 15 of any given year.

B. Storage – Storage buildings or structures are permitted as a principal use provided they: 1) meet the dimensional regulations listed in Table 1 at Section 6-12.6(E); and 2) are restricted to non-commercial storage uses of any type.

C. Municipal Park and Recreational - Municipal uses, including but not limited to, parks, playgrounds, off-street parking facilities and public recreational areas, are permitted as of right as a principal use.

6-12.5. Permitted Accessory Structures and Uses:

A. Accessory Buildings or Structures – Accessory Buildings or Structures are permitted as of right, subject to the following limitations:

- a maximum of two Accessory Buildings and/or Structures per lot;
- total gross floor area of all Accessory Buildings and/or Structures on each lot shall not be greater than 576 SF;
- maximum permitted height of 15 feet.
- minimum side or rear yard setback of 5 feet.

B. Home Occupations – Home Occupations are permitted as of right, subject to the following additional limitations:

- No more than one employee who does not reside in the building or structure;
- No more than one commercial vehicle shall be parked on the property;
- No external display or sale of goods or services shall be permitted.

6-12.6. Dimensional and Density Regulations:

A. General Requirement: Except as provided under Section 6-12.5.A., all lots, new construction and reconstruction of or additions, alterations or extensions to any principal or accessory buildings or structures shall comply with the dimensional regulations listed in Table 1 at Section 6-12.6(E).

B. Exceptions: This Section contemplates that new lots will be created through a subdivision to accommodate the principal and accessory buildings or structures in the CCPZD existing at the time of adoption of this Section. The following exceptions to the dimensional regulations in Table 1 at Section 6-12.6(E) shall apply within the CCPZD:

1. Lots - New lots approximating the currently shown lease areas may be created for the following areas to accommodate the existing buildings, structures and parking areas:

Robbins Island Road:

Assessor's Map 19, Lot 68B, provided that, if it becomes owned in common with Map 19, Lot 68A, such combined lot shall have a minimum lot area of 2,500 square feet and a minimum frontage of 25 feet. Map 19, Lot 68B shall not, by itself, be a buildable lot.

Assessor's Map 19, Lot 77, provided such lot shall have a minimum lot area of 4,000 square feet and a minimum frontage of 40 feet.

Conomo Point Road:

Assessor's Map 19, Lot 97, provided such lot shall have a minimum lot area of 4,500 square feet and a minimum frontage of 40 feet.

2. Structures and Parking Areas - New lots complying with the lot area and frontage requirements in Table 1 at Section 6-12.6(E), and the lots for which exceptions from such requirements are provided in Section 6-12.6(B)(1), may be created within the areas of the CCPZD to accommodate the existing buildings, structures and parking areas, even if the new lot lines render the existing buildings, structures or parking areas nonconforming.

C. Regulation of Nonconforming Lots, Structures, and Parking Areas: The lots for which exceptions are made in Section 6-12.6(B)(1), and the existing structures and parking areas that do not comply with the dimensional requirements listed in Section 6-12.6(E), Table 1, are hereby deemed to be lawful nonconforming lots and lawfully existing nonconforming structures and parking areas. Future reconstruction, alterations, extensions and/or additions to such nonconforming lots and structures are subject to the following:

1. As-of-Right Changes:

(a) Any reconstruction, alteration, extension or addition to an existing residential structure that does not either (i) create a new nonconformity, or (ii)

increase or intensify any existing nonconformity, shall be permitted as-of-right.

(b) On a nonconforming lot (i.e., a lot subject to Section 6-12.6(B)(1)), any reconstruction, alteration, extension or addition to an existing residential structure that extends beyond the existing footprint, or that results in an increase in gross floor area or height, even if the Table 1 dimensional requirements are met, shall be deemed to increase or intensify the existing nonconformity of the lot, and shall not be permitted as-of-right.

2. Special Permit Changes:

(a) Any reconstruction, alteration, extension or addition to an existing residential structure that increases or intensifies an existing nonconformity, but does not create a new nonconformity, may be allowed by the Planning Board by a special permit, provided that the Planning Board finds that such reconstruction, alteration, extension or addition is not substantially more detrimental to the neighborhood than the existing structure.

(b) For an existing non-residential structure on a conforming lot, any reconstruction, alteration, extension or addition that complies with the dimensional requirements in Table 1 may be allowed by the Planning Board by a special permit, provided that the Planning Board finds that such reconstruction, alteration, extension or addition is not substantially more detrimental to the neighborhood than the existing structure.

3. Variance Changes:

(a) Any reconstruction, alteration, extension or addition to an existing residential structure that creates a new nonconformity shall require a variance from the Board of Appeals.

(b) Any reconstruction, alteration, extension or addition to an existing non-residential structure on a non-conforming lot, and any such reconstruction, alteration, extension or addition to an existing non-residential structure on a conforming lot that does not comply with the dimensional requirements in Table 1, shall require a variance from the Board of Appeals.

D. Merger: Within the CCPZD, adjoining lots that are held in common ownership shall retain their status as separate lots, and shall not be deemed to have merged into a single lot for purposes of zoning solely on the basis of such common ownership.

E. Table of Dimensional Regulations:

Table 1 – Dimensional Regulations – Permitted As-of-Right for all Principal Uses:

Dimensional Controls		
1	Minimum Lot Area (square feet)	5,000
2	Minimum Frontage (feet)	40
3	Minimum Front Yard Setback (feet)	5
4	Minimum Side Yard Setback (feet)	5
5	Minimum Rear Yard Setback (feet)	10
6	Maximum Height (feet)	15
7	Maximum Floor Area Ratio (%)	30%
8	Maximum Lot Building Coverage (%)	25%
9	Maximum Impervious Surface Coverage (%)	30%
10	Maximum Number of Stories	1.5

ARTICLE 11

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the management of property at Conomo Point including but not limited to renovation, demolition, and contents management of structures and maintenance of all outdoor areas; or take any other action relating thereto.

ARTICLE 12

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of a design consultant to develop final construction plans for waterfront access improvements at northern Conomo Point and for the management of the actual construction of such improvements; or take any other action relating thereto.

ARTICLE 13

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to construct waterfront access improvements at northern Conomo Point; or take any other action relating thereto.

ARTICLE 14

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for property appraisals at Conomo Point; or take any other action relating thereto.

ARTICLE 15

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to be added to the Conomo Point Legal Budget for fiscal year 2013; or take any other action relating thereto.

ARTICLE 16

[Citizens' Petition]

Article for Directing the Sale of Specified Properties at Conomo Point

To see if the Town will vote that when any existing leases expire for the following lots listed below, as shown on the Town of Essex Assessors' Maps, that said lots shall be transferred from the Conomo Point Commissioners for purposes of lease to the Board of Selectmen for the purpose of conveyance, and further, to direct the Board of Selectmen to convey all of said lots, after said plan has been duly recorded with the Registry of Deeds, and to authorize the Board of Selectmen to enter into all agreements and to execute any and all instruments as may be necessary or convenient on behalf of the Town to affect said conveyance, subject to terms and conditions as the Board of Selectmen deem appropriate; or take any other action relating thereto.

Map 24, Lot 1
Map 24, Lot 5

Map 24, Lot2
Map 24, Lot 6

Map 24, Lot 3
Map 24, Lot 7

Map 24, Lot 4
Map 24, Lot 8

Map 24, Lot 9	Map 24, Lot 10	Map 24, Lot 11	Map 24, Lot 12
Map 24, Lot 21	Map 24, Lot 22	Map 24, Lot 23	Map 24, Lot 24
Map 24, Lot 25	Map 19, Lot 81	Map 19, Lot 82	Map 19, Lot 83
Map 19, Lot 84	Map 19, Lot 85	Map 19, Lot 86	Map 19, Lot 88
Map 19, Lot 89	Map 19, Lot 91	Map 19, Lot 92	Map 19, Lot 93
Map 19, Lot 65	Map 19, Lot 66	Map 19, Lot 67	Map 19, Lot 68
Map 19, Lot 69	Map 19, Lot 70	Map 19, Lot 71	Map 19, Lot 72
Map 19, Lot 73	Map 19, Lot 74	Map 19, Lot 74 A	Map 19, Lot 75
Map 19, Lot 76	Map 19, Lot 77	Map 19, Lot 78	Map 19, Lot 79
Map 19, Lot 95	Map 19, Lot 96	Map 19, Lot 97	Map 19, Lot 98
Map 19, Lot 99	Map 19, Lot 100	Map 19, Lot 101	Map 19, Lot 102

ARTICLE 17

[Citizens' Petition]

Article for the Creation of a Park at Northern Conomo Point

To see if the Town will vote that when any existing leases expire for the following lots listed below, as shown on the Town of Essex Assessor's Maps, that said lots shall be retained for a public park.

Map 24, Lot 13	Map 24, Lot 14	Map 24, Lot 15 A	Map 24, Lot 15 B
Map 24, Lot 16	Map 24, Lot 17	Map 24, Lot 18	Map 24, Lot 18 A
Map 24, Lot 19	Map 24, Lot 20	Map 24, Lot 26	Map 24, Lot 27
Map 24, Lot 28	Map 24, Lot 29	Map 24, Lot 30	Map 24, Lot 31
Map 24, Lot 32	Map 24, Lot 33	Map 24, Lot 34	Map 24, Lot 35
Map 24, Lot 36	Map 24, Lot 37	Map 24, Lot 38	Map 24, Lot 39
Map 24, Lot 40	Map 24, Lot 41	Map 24, Lot 42	Map 24, Lot 43
Map 24, Lot 44	Map 24, Lot 45		

ARTICLE 18

[Citizens' Petition]

To see if the town will vote to place the following question on the ballot at the next regular town election after May 13, 2013:

Do you support setting aside all town-owned land on the headland at Northern Conomo Point, not including any portions of Robbins Island and Beach Circle that a Master Plan for Conomo Point approved by an Annual Town Meeting may indicate could be sold, for a public park and setting aside 70% of the proceeds from the sales of Conomo Point lots that were completed on or before June 30, 2013, and 100% of the proceeds from all additional sales that take place after June 30, 2013, and all revenues from Northern Conomo Point, such as short-term rents, user fees or concessions, for the development and maintenance of this park?

ARTICLE 19
[Citizens' Petition]

To see if the Town will vote to amend the Essex Town Bylaws, Section 2-13 Conomo Point Commissioners:

Delete Section 2-13.8 in its entirety.

Delete in its entirety Section 2-13.13 Section 3: Long-term Leases

In Section 2-13.13 Section 4: Sales, add a new subsection h. as follows:

Provided however, that the Commissioners may not sell any town-owned property in the Northern Conomo Point section of Conomo Point encompassing all town-owned land north of and including Robbins Island Road and Beach Circle, until an Annual Town Meeting approves both 1) a Master Plan for Northern Conomo Point and 2) a Financial Plan for Conomo Point that a) lays out the proposed uses of the proceeds from all land sales at Conomo Point that have already taken place and are anticipated to take place in the future as part of the implementation of the approved Master Plan for Northern Conomo Point, b) proposes a method for segregating revenues from Conomo Point, including but not limited to all lease rents from Northern Conomo Point lots, user fees, and concession receipts, and c) proposes a method and timeline for funding the capital improvements needed to implement the Master Plan for Northern Conomo Point.

ARTICLE 20
[Citizens' Petition]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow \$3,800.00 to pay half the cost of the 2013 lifeguard staff at Conomo Point so as to maintain a seven-day per week waterfront safety monitoring for swimmers, the Essex Bay Sailing Club students, swimming lessons, safe boating and waterfront emergencies.

ARTICLE 21
[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, a sufficient sum of money to fund and implement a collective bargaining agreement between the Town and the American Federation of State, County, and Municipal Employees, Local 2905, AFL-CIO; or take any other action relating thereto.

ARTICLE 22
[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, a sufficient sum of money to fund and implement a collective bargaining agreement between the Town and the Police Benevolent Association of Essex, Massachusetts Coalition of Police, International Union of Police Associations, AFL-CIO; or take any other action relating thereto.

ARTICLE 23
[Finance Committee]

To hear and act upon the Report of the Finance Committee and to vote to raise and appropriate or transfer from available funds a sum of money for the Town charges and expenditures for the ensuing year; or take any other action relating thereto.

ARTICLE 24

[Board of Public Works]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Sewer Enterprise Fund for the remainder of fiscal year 2013; or take any other action relating thereto.

ARTICLE 25

[Board of Public Works]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Sewer Enterprise Fund for fiscal year 2014; or take any other action relating thereto.

ARTICLE 26

[Board of Public Works]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purchase and installation of a grinding device to be installed at sewer lift station four in order to upgrade the performance of the station; or take any other action relating thereto.

ARTICLE 27

[Board of Public Works]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Water Enterprise Fund for fiscal year 2014; or take any other action relating thereto.

ARTICLE 28

[Board of Public Works]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purchase drive-by meter reading units for the water distribution system; or take any other action relating thereto.

ARTICLE 29

[Manchester Essex Regional School Committee]

To see if the Town will approve the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School District, and raise and appropriate or transfer from available funds a sum of money for the Town's assessment from the District - said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of Massachusetts General Laws chapter 71, section 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand thirteen; or take any other action relating thereto.

ARTICLE 30

[North Shore Regional Vocational School Committee]

To see if the Town will raise and appropriate or transfer from available funds a sum of money to pay the Town's share of the operating cost of the North Shore Regional Vocational School District for the fiscal year commencing July 1, 2013; or take any other action relating thereto.

ARTICLE 31

(See pages 48 and 49 for related information.)

[Board of Selectmen]

To see if the Town will vote to authorize the Board of Selectmen to acquire and accept on behalf of the Town by gift, purchase, or eminent domain, a permanent easement or easements upon private property or properties that abut the Essex causeway (on Main Street, Route 133) for the purposes of accessing, constructing, and maintaining a proposed boardwalk project in that vicinity and for the purposes of public passage and re-passage over the same, said easement(s) shown on a plan or plans on file with the Town Clerk; upon such terms and conditions as are acceptable to the Board of Selectmen; or take any other action relating thereto.

ARTICLE 32

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for an engineering consultant to review the present status of the encroachment of structures into the Federal Channel of the Essex River and to work with Town officials and other stakeholders to eliminate encroachments, draft plans for realignment of the Federal Channel, draft plans for reconfiguration of the Federal Channel, and take any other actions to provide all other precursors necessary to apply to the Army Corps of Engineers, the Federal Legislature, or any other entity for Federal dredging assistance against an encroachment-free backdrop, and to authorize the Board of Selectmen to enter into all agreements and to execute any and all instruments as be necessary to affect this vote; or take any other action relating thereto.

ARTICLE 33

(See pages 50 through 58 for related information.)

[Board of Selectmen]

To see if the Town will vote to amend the Town of Essex Animal Control Bylaw by deleting the current bylaw, in its entirety, and by replacing it with the following, to be known as Chapter 4-16; or take any other action relating thereto.

4-16 ANIMAL CONTROL BYLAW

4-16.1 *PURPOSE.* The purpose of this bylaw is control of animals to prevent injury to property, persons and animals.

4-16.2 *ADMINISTRATION.*

a. The Board of Selectmen shall annually appoint an Animal Control Officer who shall be responsible for the enforcement of this bylaw and the General Laws relating to the regulation of animals.

b. For purposes of this bylaw and Massachusetts General Laws, Chapter 140, section 157, the Board of Selectmen shall be the Hearing Authority.

4-16.3 *CONTROL OF ANIMALS*. No person owning, harboring or having the custody or control of a dog shall permit such dog to enter or remain upon the following property at the time indicated:

a. *PUBLIC SCHOOL GROUNDS*. No dog shall be allowed upon public school grounds between the hours of 7:30 a.m. and 4:30 p.m., local time, Monday through Friday, during the school year and any special sessions thereof. Dogs shall not be allowed on any school department property while schools in Essex are in session.

b. *BEACHES*. No dog shall be allowed upon any public beach in Essex during June, July, and August in each year.

c. *CEMETERY GROUNDS*. No dog shall be allowed upon any cemetery grounds in Essex, at all times of the year.

d. *PUBLIC PARKS*. No dog shall be allowed in any public park in Essex, at all times of year, except at the Centennial Grove. Supervised dogs on a leash or under the direct control of their owner (not unsupervised dogs) shall be allowed at the Centennial Grove except during June, July, and August in each year, during which months dogs shall not be allowed at the Centennial Grove.

4-16.3A *ROAMING AT LARGE*.

a. No person shall permit a dog owned or kept by them to cause a nuisance to people or other animals or a threat to public safety while roaming at large.

b. Dogs that are, in the judgment of the Animal Control Officer, causing a nuisance to people or other animals or a threat to public safety while roaming at large may be caught and confined by the Animal Control Officer or any police officer of the Town of Essex. A dog so confined may be held for not more than seven days. If the owner or keeper of the dog claims it and pays the sum of \$40 for each day that the dog has been held, the dog shall be returned to its owner or keeper. Any dog not claimed by the owner or keeper within said seven day period may be subject to euthanization or adoption as set forth in Massachusetts General Laws, Chapter 140, sections 151A and 167, as may be amended from time-to-time.

4-16.3B *NUISANCE AND DANGEROUS DOGS*

a. The Animal Control Officer shall investigate all complaints made to the Animal Control Officer, the Town of Essex Police Department, the Board of Selectmen, or the Town Administrator, that any dog owned or kept within the Town of Essex is a Nuisance Dog or Dangerous Dog, as those terms are defined in Massachusetts General Laws, Chapter 140, sections 136A and 157, as may be amended from time to time.

b. The Animal Control Officer shall require that said complaints be in writing and is hereby empowered to make whatever inquiry is deemed necessary to determine the accuracy of said complaint and may make such orders as he or she deems necessary to ensure the protection of public safety and/or to eliminate said nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time to time.

c. Any person aggrieved by an order of the Animal Control Officer may request a hearing before the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen within five (5) business days of the issuance of the Animal Control Officer's order. If no such request is filed within the time specified herein, the order of the Animal Control Officer shall be final.

d. Upon receipt of a timely request, the Board of Selectmen shall convene a public hearing, which shall include an examination of the complainant under oath, to determine whether the dog is a Nuisance Dog or Dangerous Dog. Based on the credible evidence and testimony presented at said public hearing, the Board of Selectmen may affirm the Animal Control Officer's order, reverse and nullify the Animal Control Officer's order, or issue any such order as it deems necessary to ensure the protection of public safety and/or eliminate a nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time to time. The determination of the Board of Selectmen after a hearing shall be final.

e. Nothing in this By-law is intended to limit or restrict the authority of the Board of Selectmen to act in accordance with G.L. c. 140, §157.

4-16.4 *DOGS IN SEASON*. Every female dog in heat shall be confined in a building or secure enclosure in such manner that such female dog cannot come into contact with another animal except for planned breeding.

4-16.5 *DOG TAGS*. All dogs shall wear a collar or similar device with the current dog tags (license) attached.

4-16.6 *LICENSING*.

a. All dogs 6 months or over must be licensed, individually or via a kennel license, and tagged. The registering, numbering, and licensing of dogs, if kept in the Town of Essex, shall be conducted in the office of the Town Clerk.

b. The annual License Period shall run from April 1st to March 31st of each calendar year.

c. The annual fees to be charged by the Town of Essex for the issuance of licenses for dogs shall be:

Males and Females	\$24.00
Neutered Males and spayed Females*	\$15.00
*(a certificate of neutering or spaying will be required)	

d. Kennels – the owner or keeper of a pack or collection of more than 4 dogs, 3 months old or older, on a single premises, shall obtain one of the below types of kennel licenses, as defined in MGL Ch. 140 S. 136A, and pay the required annual fee.

	<u>5 dogs or less</u>	<u>6 to 10 dogs</u>	<u>11 or more dogs</u>
Commercial Boarding or Training Kennel:	\$100	\$200	\$300
Commercial Breeder Kennel:	\$100	\$200	\$300
Domestic Charitable Corporation Kennel:	No fee if incorporated exclusively for purposes outlined in MGL Ch. 140 S. 137A (c).		
Personal Kennel:	\$ 75	\$150	\$200
Veterinary Kennels:	\$100	\$200	\$300

A Kennel License shall be in lieu of licensing dogs individually.

No Kennel License shall be issued or renewed until the premises have been inspected and approved by the Animal Control Officer.

An owner or keeper of a pack or collection of 4 dogs or less, 3 months or older, on a single premises, may obtain a kennel license in lieu of licensing the dogs individually.

No Commercial Board or Training Kennel, Commercial Breeder Kennel, or Veterinary Kennel Licenses shall be issued unless the applicant demonstrates compliance with any other applicable laws concerning the operation of a business or commercial enterprise from the subject premises.

e. Further, the Town Clerk will charge a late fee of Fifteen Dollars to obtain an individual or Kennel License after July 1st of any calendar year. All money received from issuance of dog licenses by the Town of Essex, or recovered as

finer or penalties by said Town under provisions of Chapter 140 relating to dogs, shall be paid into the Treasury of the town and thereafter shall not be paid over by the Town Treasurer to Essex County.

4-16.7 LICENSING OF DANGEROUS DOGS.

a. The Animal Control Officer shall notify the Town Clerk of all dogs that have been designated as Dangerous Dogs in accordance with Section 3B of this Bylaw and/or Massachusetts General Laws, Chapter 140, section 157.

b. The Owner or keeper of any dog(s) designated as Dangerous Dogs in accordance with Section 3B of this Bylaw and/or Massachusetts General Laws, Chapter 140, section 157 which have not been ordered euthanized shall relicense said dog(s) as "Dangerous" within thirty days of such determination. A unique licensing number shall be assigned to a Dangerous Dog by the Town Clerk. That number shall be noted on the town licensing files.

c. The owner or keeper of a Dangerous Dog shall notify within 12 hours the Animal Control Officer if said dog is unconfined, has attacked, another dog or has attacked a human, or has died or has been sold or given away; the owner or keeper shall also provide the Animal Control Officer with the name, address and telephone number of the new owner of the Dangerous Dog.

4-16.8 ENFORCEMENT AND PENALTIES.

a. Allowing Dog to Cause a Nuisance to People or Other Animals or a Threat to Public Safety While Roaming at Large (Violation of Section 3A)

1. In addition the remedy of impoundment as set forth therein, Section 3A of this Bylaw may be enforced by the Animal Control Officer or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.40, §21, and noncriminal disposition in accordance with G.L. c. 40, §21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.40, §21, the maximum penalty shall be \$300.00 and each day a violation exists shall constitute a separate violation.
2. When enforced through noncriminal disposition, the penalties shall be as follows:

First violation:	Written Warning
Second violation:	\$ 100.00
Third and subsequent violations within 12-month period of first violation:	\$ 300.00

3. For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

b. Violation of Order to Restrain Nuisance or Dangerous Dog (Violation of Section 3B)

1. In addition to the remedies set forth therein, Section 3B of this Bylaw may be enforced by the Animal Control Officer or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.140, §157A as may be amended from time-to-time, and noncriminal disposition in accordance with G.L. c. 40, §21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.140, §157A, an owner or keeper of a dog who fails to comply with an order of the selectmen or district court shall be punished, for a first offense, by a fine of not more than \$500 or imprisonment for not more than 60 days in a jail or house of correction, or both, and for a second or subsequent offense by a fine of not more than \$1,000 or imprisonment for not more than 90 days in a jail or house of correction.

2. When enforced through noncriminal disposition, the penalties shall be as follows:

First violation:	Written Warning
Second violation:	\$ 100.00
Third and subsequent violations within 12-month period of first violation:	\$ 300.00

3. For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

The Animal Control Officer or any Town of Essex police officer shall seize and impound any dog found outside of its enclosure in violation of this Bylaw or any order issued by the Animal Control Officer, the Board of Selectmen or the Court.

c. Other

The Essex Board of Selectmen may enforce these Regulations or enjoin violations thereof through any lawful process, and the election of one remedy by the Board of Selectmen shall not preclude enforcement through any other lawful means.

ARTICLE 34

[Board of Selectmen]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to design, construct, equip, and furnish a safe vestibule within the Essex Fire and Police Headquarters; or take any other action relating thereto.

ARTICLE 35

[Community Preservation Committee]

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund, including FY2014 estimated annual revenues, a sum or sums of money for Community Preservation projects or purposes, including, but not limited to, acquisitions of interests in land, all as recommended by the Community Preservation Committee; or take any other action relating thereto.

ARTICLE 36

[Board of Selectmen]

To see if the Town will vote to accept G.L. c. 64L, § 2(a) to impose a local meals excise; or take any other action relating thereto.

ARTICLE 37

[Board of Health]

To see if the Town will vote to renew its membership and to participate in the Northeast Massachusetts Mosquito Control and Wetlands Management District for a minimum of three years, pursuant to Chapter 258 of the Acts of 1958, as amended by Chapter 410 of the Acts of 1996, G.L. c. 252, ss. 5 and 5A, and other applicable laws, subject to an assessment through a reduction in Cherry Sheet revenue in an amount to be determined annually by the District Commissioners, and to authorize the Board of Selectmen and the Board of Health to enter into all agreements and to execute any and all instruments as may be necessary to affect this vote; or take any other action relating thereto.

ARTICLE 38

[Finance Committee]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to be used to defray operational expenses of the various Town departments for the remainder of fiscal year 2013; or take any other action relating thereto.

ARTICLE 39

[Finance Committee]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to be used to replenish the Finance Committee's Reserve Fund for the remainder of fiscal year 2013; or take any other action relating thereto.

ARTICLE 40

[Finance Committee]

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the payment of unpaid bills from past fiscal years; or take any other action relating thereto.

ARTICLE 41

[Citizens' Petition]

We, the citizens of Essex, Massachusetts, respectfully urge the Congress of the United States to pass an Amendment to the Constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that both Congress and State governments may place limits on both political contributions and spending, from any source.

And you are hereby directed to serve this Warrant by posting attested copies; one at the Post Office, one at the Town Hall, and one at the Essex Elementary School, in said Essex, seven days at least before the time for holding said meeting.

Given under our hand this 25th day of March, two thousand thirteen.

Jeffrey D. Jones, Chairman

Lisa J. O'Donnell

Susan Gould-Coviello

BOARD OF SELECTMEN
TOWN OF ESSEX

Return of the Warrant:

Date: _____

I have served this warrant by posting attested copies thereof – one at the Post Office; one at the Town Hall; and, one at the Essex Elementary School in said Essex; at least fourteen days before the time for holding said meeting.

Constable

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
100 General Government					
114 Moderator					
Stipend	100	100	100	100	100
Expense	-	20	20	20	20
	100	120	120	120	120
122 Selectmen					
Admin Assistant Salary	49,414	50,896	53,441	54,251	54,251
Selectmen Stipend	3,000	3,000	3,000	3,000	3,000
Temporary Salary	577	49	1,000	1,015	1,015
Sick/Vac Pay, Retirees	5,496	7,883	5,500	5,500	5,500
Town Meeting Audio/Visual	2,080	1,900	2,500	3,500	3,500
Town Events				100	100
Procurement/Advertising	949	1,200	1,200	1,200	1,200
Office Supplies	900	900	900	900	900
Dues and Meetings	1,189	1,458	2,000	2,000	2,000
	63,605	67,286	69,541	71,466	71,466
129 Town Administrator					
Town Administrator Salary	104,940	108,088	111,600	118,296	118,296
Sick Leave Buyback	2,690	2,772	2,884	3,034	3,034
Seminar Fees	610	495	750	750	750
Expenses	871	823	1,000	1,000	1,000
Travel	1,418	1,100	2,000	2,000	2,000
Dues and Memberships	441	506	800	800	800
	110,970	113,784	119,034	125,880	125,880
131 Finance Committee					
Expenses	152	152	410	410	410
Reserve Fund (transfers)	64,672	91,325	85,000	85,000	85,000
	64,824	91,477	85,410	85,410	85,410
135 Town Accountant					
Town Accountant Salary	36,606	37,704	38,081	39,033	39,033
Clerical, part time	3,566	3,993	5,284	5,363	5,363
Seminars	105	279	300	300	300
Annual Audit and GASB	34,600	29,000	30,000	37,100	37,100
Software Support	6,349	6,534	7,000	10,800	10,800
Telephone	375	382	400	425	425
Office Supplies	857	745	850	850	850
Travel	86	111	300	300	300
Dues and Memberships	80	80	100	100	100
	82,624	78,828	82,315	94,271	94,271
141 Assessors					
Senior Clerk	32,449	32,869	37,296	38,952	38,952
Assessors Stipend	13,937	14,077	14,358	14,574	14,574
Junior Clerk, part time	2,190	6,776	10,475	10,632	10,632
Assessment Aids	5,095	-	-	3,000	3,000
Mapping	11,200	2,100	27,000	27,000	27,000
Bookbinding	-	-	-	500	500
Consulting Services	4,144	24,000	25,000	30,000	30,000

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
Software support	-	-	6,995	3,000	3,000
Legal Expense	350	1,000	1,000	1,500	1,500
Telephone	383	396	525	525	525
Office Supplies	1,591	1,288	1,678	2,000	2,000
Expenses	-	-	1,122	300	300
Dues and Memberships	190	190	250	300	300
	71,529	82,696	125,699	132,283	132,283
145 Treasurer/Collector					
Treasurer/Collector Salary	65,902	67,230	68,554	69,592	69,592
Treasurer/Collector Certification	1,000	1,000	1,000	1,000	1,000
Clerical, full time	40,831	41,103	42,000	42,000	42,000
Sick Leave Buyback	-	-	982	982	982
Copy Machine Expense	58	-	250	250	250
Seminars	941	707	700	700	700
Software Support	8,435	-	-	-	-
Payroll Processing	5,726	5,300	6,500	6,500	6,500
Financial Advisor	2,500	2,500	2,575	2,575	2,575
Collector Legal Expense	4,683	16,915	5,000	5,000	5,000
Tax Title Expense	3,963	8,412	5,000	5,000	5,000
Interest due on Abatements	814	-	1,000	1,000	1,000
Bank Fees	1,153	1,167	1,200	1,200	1,200
Telephone	444	437	600	600	600
Postage	7,787	7,211	9,200	10,050	10,050
Office Supplies/Equipment	4,565	4,505	10,010	5,000	5,000
Travel	744	907	1,000	1,000	1,000
Dues and Memberships	240	265	400	400	400
	149,786	157,659	155,971	152,849	152,849
151 Legal Expense	136,297	72,871	60,000	60,000	60,000
Conomo Point Legal		97,151	150,000	250,000	250,000
	136,297	170,022	210,000	310,000	310,000
152 Personnel Board					
Personnel Officer Salary	11,660	12,010	12,400	13,144	13,144
Expenses	150	150	500	500	500
	11,810	12,160	12,900	13,644	13,644
153 Internet/Network					
Internet Service	1,184	1,004	2,000	3,000	3,000
Notification System Support	-	3,382	5,000	5,000	5,000
Town Website Support/Maint	4,155	4,320	4,500	4,500	4,500
Melrose IT Hosting				6,300	6,300
Network Eq & Maintenance	2,669	2,367	3,000	4,000	4,000
	8,008	11,073	14,500	22,800	22,800
161 Town Clerk					
Town Clerk Salary	50,241	52,520	55,146	55,981	55,981
Town Clerk Temporary Help			150	153	153
Town Clerk Training	365	352	900	900	900
Copy Machine Expense	364	371	450	800	800
Office Supplies	833	639	725	725	725

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
Parking Tickets	429	1,444	1,000	1,500	1,500
Dog Licenses	476	457	450	450	450
Dues and Memberships	114	115	100	205	205
	<u>52,822</u>	<u>55,898</u>	<u>58,921</u>	<u>60,714</u>	<u>60,714</u>
162 Elections					
Election Wages	3,662	2,328	4,080	4,141	4,141
Ballots	636	606	700	700	700
Voting Lists		-	100	100	100
Town Meeting Expenses		26	274	274	274
Election Expenses	3,510	3,241	4,500	4,500	4,500
	<u>7,808</u>	<u>6,201</u>	<u>9,654</u>	<u>9,715</u>	<u>9,715</u>
163 Registrars					
Registrars Stipends	1,182	1,182	1,350	1,350	1,350
Printing	589	599	500	500	500
Supplies	1,706	1,909	1,800	1,800	1,800
	<u>3,477</u>	<u>3,690</u>	<u>3,650</u>	<u>3,650</u>	<u>3,650</u>
165 Licensing Board					
Clerical Stipend	2,293	2,362	2,480	2,517	2,517
Expenses	173	175	175	175	175
	<u>2,466</u>	<u>2,537</u>	<u>2,655</u>	<u>2,692</u>	<u>2,692</u>
171 Conservation Commission					
Conservation Agent	2,778	2,612	7,096	7,202	7,202
Clerical Wages	14,454	11,816	15,710	15,946	15,946
Software Maintenance	-	-	900	900	900
Telephone	390	703	500	500	500
Expenses	798	519	1,118	1,118	1,118
Dues and Memberships	218	-	250	250	250
	<u>18,638</u>	<u>15,650</u>	<u>25,574</u>	<u>25,916</u>	<u>25,916</u>
175 Planning Board					
Clerical Wages	7,685	9,766	12,038	12,219	12,219
Telephone	375	386	375	375	375
Notices	714	935	1,500	1,500	1,500
Technology	-	253	350	350	350
Expenses	365	392	550	550	550
Dues and Memberships	-	-	-	-	-
	<u>9,139</u>	<u>11,732</u>	<u>14,813</u>	<u>14,994</u>	<u>14,994</u>
176 Appeals Board					
Clerical Wages	234	374	1,279	1,298	1,298
Expenses	166	872	1,000	1,000	1,000
	<u>400</u>	<u>1,246</u>	<u>2,279</u>	<u>2,298</u>	<u>2,298</u>
179 Conomo Point					
Clerical Stipend	2,293	2,362	2,480	2,517	2,517
Conomo Point Stipend	150	150	150	150	150
	<u>2,443</u>	<u>2,512</u>	<u>2,630</u>	<u>2,667</u>	<u>2,667</u>

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
181 Open Space Committee Expenses	-	-	-	400	400
193 Town Property					
Custodian Wages	18,173	18,135	20,587	20,896	20,896
Town Hall Electricity	6,361	6,160	7,760	7,760	7,760
Town Hall Heating Fuel	18,210	12,439	18,000	18,000	18,000
Town Hall Water Usage	634	551	850	850	850
Town Hall Sewer Usage	823	785	1,700	1,700	1,700
Town Hall Office Machines	2,570	2,999	3,000	3,000	3,000
G.I.S. Mapping Services	-	-	1,000	1,000	1,000
Sr Center Systems Inspection	3,815	4,636	5,000	5,000	5,000
Selectmen Telephone	1,611	1,686	2,000	2,000	2,000
Town Hall Office Supplies	3,428	3,385	3,500	3,500	3,500
Town Property Expenses	19,263	19,332	12,000	12,000	12,000
Blanket Liability Insurance	59,624	75,983	92,792	95,112	95,112
	<u>134,512</u>	<u>146,091</u>	<u>168,189</u>	<u>170,818</u>	<u>170,818</u>
195 Town Report Printing	3,872	3,250	4,000	4,000	4,000
GENERAL GOVERNMENT SUMMARY					
Labor	477,503	493,157	530,501	544,838	544,838
Operating Expense	457,627	540,755	637,354	761,749	761,749
	<u>935,130</u>	<u>1,033,912</u>	<u>1,167,855</u>	<u>1,306,587</u>	<u>1,306,587</u>
200 Public Safety					
210 Police Department					
Police Chief Salary	89,108	90,049	92,699	95,480	95,480
Police Officer Salaries	401,160	416,099	430,630	484,293	484,293
Police Chief Clerical Wages	34,293	34,475	35,139	35,139	35,139
Part time Police Salaries	111,959	101,052	120,643	78,540	78,540
Police Matron Salary	414	-	500	500	500
Overtime, Extra Investigation	9,500	5,158	10,030	12,600	12,600
Overtime, Shift Coverage	31,974	35,196	33,757	40,224	40,224
Overtime, Incidental	19,058	19,839	20,120	15,120	15,120
Overtime, Safety Officer	1,601	-	1,690	-	-
Overtime, Prisoner Callout	3,986	6,344	4,208	6,400	6,400
Overtime, Holiday	22,350	23,023	24,451	27,944	27,944
Overtime, Court Detail	10,245	8,406	10,816	10,816	10,816
Night Differential	23,160	23,798	23,596	24,098	24,098
Sick Leave Buyback	-	-	5,971	8,385	8,385
Inservice Training	9,856	11,416	10,405	12,372	12,372
Educational Stipend	72,218	79,094	86,397	97,047	97,047
Police Ambulance Training	-	1,188	500	1,145	1,145
Firearms Training	10,876	9,023	11,482	12,382	12,382
Ambulance Training Expense	969	858	1,023	750	750
Inservice Training Expense	1,139	1,940	1,202	2,000	2,000
Seminar Fees	-	300	380	683	683
National Crime Information	1,402	1,066	1,480	1,480	1,480
Drug and Alcohol Testing	-	-	4,000	4,000	4,000
Telephone	5,025	3,688	5,305	5,800	5,800
Beeper/Radio Repairs	7,058	4,829	4,500	4,675	4,675

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
Bapern	1,000	1,000	1,056	1,056	1,056
Prisoner Lock-up	5,880	7,529	1,208	5,208	5,208
Office Supplies	3,268	4,967	3,450	3,450	3,450
Vehicle Fuel and Maintenance	38,635	39,131	40,790	38,790	38,790
Supplies	5,740	11,300	6,059	6,059	6,059
Uniform Allowance	9,663	10,537	10,202	14,775	14,775
Travel	1,952	1,244	1,803	2,000	2,000
Dues and Memberships	2,870	2,290	3,000	3,000	3,000
	936,359	954,839	1,008,492	1,056,211	1,056,211
211 ECO Department					
Salaries and Wages	183,266	166,499	182,273	182,273	3,200
Training	3,782	6,723	6,630	6,630	-
Administrative Stipend	3,859	4,420	4,437	4,437	-
Health Insurance	16,157	24,670	25,394	25,394	-
Retirement Assessment	20,815	22,419	26,965	28,787	28,787
FICA Tax	6,495	7,258	8,000	8,000	-
Drug and Alcohol Testing			150	150	-
Telephone	548	583	1,300	1,300	-
Uniforms	522	598	630	630	-
Office Expense	1,931	3,385	3,750	3,750	1,800
	237,375	236,555	259,529	261,351	33,787
220 Fire Department					
Fire Chief Salary				84,000	-
Clerical Wages	9,092	9,115	9,334	9,334	9,337
Firefighter Salaries	66,183	56,031	72,675	74,749	107,609
Fire Engineers Stipends	3,686	3,723	10,774	13,539	13,539
Fire Inspection Salaries	2,154	1,264	6,497	6,492	6,492
Fire Training Salaries	14,081	17,718	16,473	17,212	17,212
Forest Fire Salaries	-	-	1,938	1,967	1,967
Fire Training Expense	-	305	700	750	750
Electricity	14,901	13,855	19,000	19,500	19,500
Building Fuel	6,989	6,610	6,200	6,400	6,400
Water Usage	710	599	950	950	950
Sewer Usage	788	896	1,000	1,000	1,000
Station Repair and Maintenance	4,210	5,318	7,500	7,500	7,500
Equipment Repair and Maint.	9,296	9,880	10,300	10,600	10,600
Ladder Testing	-	630	1,000	1,200	1,200
Forest Fire Equipment	3,059	62	3,500	3,700	3,700
Equipment Lease-Pumper	38,652	38,652	38,652	38,652	38,652
Equipment Lease-Brething Ap	40,475	40,475	-	-	-
Telephone	2,609	2,516	2,700	2,800	2,800
Pagers	4,153	3,308	4,300	4,400	4,400
Propane Gas	576	444	500	500	500
Office Supplies	1,036	682	1,300	1,300	1,300
Vehicle Fuel	7,716	6,553	6,400	6,600	6,600
Other Expenses	8,613	5,067	9,700	9,900	9,900
Fire Prevention	1,668	1,222	1,750	1,750	1,750
Uniforms	9,377	7,173	9,500	11,000	11,000
Dues and Memberships	2,090	1,810	2,100	2,100	2,100
	252,114	233,908	244,743	337,895	286,758

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
231 Ambulance Department					
Ambulance Salaries	23,174	25,037	28,101	29,506	29,506
Ambulance Training Salaries	16,089	7,315	18,411	18,687	18,687
Training Expenses	7,332	3,628	5,200	5,300	5,300
Contracted Billing Services	8,030	7,213	9,400	9,400	9,400
Vehicle Repair and Maintenance	-	819	2,000	2,000	2,000
Supplies	3,782	4,133	9,000	9,000	9,000
Affiliation & License Fees	1,000	3,125	3,000	3,200	3,200
	59,407	51,270	75,112	77,093	77,093
241 Building Inspector Dept.					
Building Inspector Salary	8,954	10,717	12,480	12,667	12,667
Asst. Building Inspector Salary	895	3,751	4,368	4,434	4,434
Clerical, part time wages	1,256	1,711	2,709	2,750	2,750
Training Expenses	500	279	500	500	500
Telephone	369	377	400	400	400
Expenses	800	564	800	800	800
	12,774	17,399	21,257	21,551	21,551
243 Plumbing Inspector Dept.					
Plumbing Inspector Salary	5,321	5,374	5,481	5,563	5,563
Expenses	-	200	200	200	200
	5,321	5,574	5,681	5,763	5,763
245 Electrical Inspector Dept.					
Electrical Inspector Salary	5,321	5,374	5,481	5,563	5,563
Expenses	78	150	150	150	150
	5,399	5,524	5,631	5,713	5,713
291 Emergency Management Dept					
Director Stipend	150	150	300	300	300
Expenses	780	-	1,250	1,300	1,300
Dues and Memberships	-	-	150	150	150
	930	150	1,700	1,750	1,750
292 Animal Inspector Dept.					
Animal Inspector Stipend	3,500	3,535	3,606	3,660	3,660
293 Animal Control Officer					
Animal Control Officer Stipend	3,500	3,535	3,606	3,660	3,660
Expenses	900	1,332	2,300	2,300	2,300
	4,400	4,867	5,906	5,960	5,960
295 Harbormaster Department					
Harbormaster Deputy Salary	3,134	4,483	8,058	8,179	8,179
Asst Harbormaster Salary	8,347	7,004	8,160	8,475	8,475
Boat Repairs	1,974	1,931	2,300	2,300	2,300
Pier and Float Maintenance	1,600	1,332	1,650	1,650	1,650
Drug and Alcohol Testing	-	-	300	3,000	3,000
Mooring Permit Expense	1,581	1,406	2,900	3,200	3,200
Fuel and Oil	972	1,840	5,500	5,600	5,600

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
Buoys	2,407	2,298	2,300	2,300	2,300
Uniforms	-	1,485	1,500	1,500	1,500
Incidental Expenses	399	536	250	550	550
	<u>20,414</u>	<u>22,315</u>	<u>32,918</u>	<u>36,754</u>	<u>36,754</u>

299 Shellfish Department					
Shellfish Constable Salary	39,520	38,723	39,497	40,089	40,089
Shellfish Deputy Salary	6,389	7,516	7,118	7,225	7,225
Boat Repairs	776	291	1,000	2,000	2,000
Telephone	344	349	450	450	450
Truck and Fuel Expense	527	2,834	2,500	3,500	3,500
Expenses	80	265	425	425	425
Uniforms	-	-	125	125	125
Dues and Memberships	-	185	200	200	200
	<u>47,636</u>	<u>50,163</u>	<u>51,315</u>	<u>54,014</u>	<u>54,014</u>

PUBLIC SAFETY SUMMARY

Labor	1,252,535	1,244,855	1,369,959	1,501,494	1,260,217
Operating Expense	333,094	341,244	345,931	366,221	328,797
	<u>1,585,629</u>	<u>1,586,099</u>	<u>1,715,890</u>	<u>1,867,715</u>	<u>1,589,014</u>

300 Education

MERSD Assessment	see Article 29
MERSD Debt Assessment	see Department #700
No. Shore Vo. Tech. Assessmt	see Article 30
No. Shore Vo. Tech. Debt Assessmt	see Department #700

400 Department of Public Works

420 Highway Department					
Superintendent Salary	73,210	73,942	75,421	76,552	76,552
Assistant Superintendent Salary	33,840	34,178	34,862	35,384	35,384
Clerical Wages	26,131	24,698	26,391	26,391	26,391
Foreman Wages	52,205	54,775	57,546	57,546	57,546
Operator Wages	108,580	114,805	121,430	122,566	122,566
Stormwater Compliance Wages	1,173	438	1,500	1,500	1,500
Grounds Maintenance Wages	17,975	20,591	18,640	18,640	18,640
Overtime	4,803	6,272	6,541	6,600	6,600
Sick Leave Buyback	2,443	2,400	2,669	2,669	2,669
Electricity	3,055	2,712	4,000	3,800	3,800
Water Usage	835	1,003	1,100	1,100	1,100
Small Equipment Repair	1,561	1,983	2,300	2,300	2,300
Bridge Inspection and Repair	-	3,495	3,669	3,500	3,500
Equipment Lease	14,136	14,136	26,698	26,698	26,698
Seminar Fees	320	-	600	500	500
Monitoring Wells	5,450	5,200	5,500	5,500	5,500
Drug and Alcohol Testing	300	240	950	900	900
Tree Removal	11,500	9,374	10,000	10,000	10,000
Telephone	2,094	1,849	2,200	2,200	2,200

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
Fuel	5,412	1,971	7,000	7,000	7,000
Office Supplies	1,944	2,251	2,500	2,500	2,500
Grounds Maintenance Expense	11,073	12,130	10,617	10,500	10,500
Stormwater Compliance Expense	1,800	8,543	13,417	8,000	8,000
Playground Maintenance	9,341	10,275	9,367	9,300	9,300
Truck Expense	34,364	30,683	29,000	30,000	30,000
Highway Maintenance	76,300	69,202	80,916	80,916	80,916
Tools and Supplies	2,656	3,041	3,000	3,100	3,100
Other Maintenance	6,573	7,033	7,000	7,100	7,100
Clothing Allowance	1,760	1,760	1,760	1,760	1,760
Dues and Memberships	787	471	750	700	700
	511,621	519,451	567,344	565,222	565,222
423 Snow and Ice					
Snow Removal OT	29,111	6,481	12,103	12,103	12,103
Snow Removal Contractors	15,515	3,102	9,367	9,367	9,367
Snow Removal Expenses	71,129	20,581	54,367	54,367	54,367
	115,755	30,164	75,837	75,837	75,837
424 Street Lighting	13,104	13,189	13,000	13,000	13,000
430 Transfer Station/Recycling Dept					
Recycling Coordinator Wages	11,618	12,241	13,685	12,225	12,225
Electricity	1,795	1,718	2,308	2,308	2,308
Trash Contract	143,059	146,144	168,080	168,080	168,080
Recycling Contract	10,678	9,911	15,000	14,500	14,500
Hazardous Waste Disposal	3,775	3,840	5,101	5,100	5,100
Inspection Services	500	500	655	600	600
Telephone	383	392	418	418	418
Sticker Printing	530	524	700	700	700
Maintenance	730	1,305	1,305	1,400	1,400
	173,068	176,575	207,252	205,331	205,331
449 Non Enterprise Wastewater					
WWLegal Expense	16,500	7,297	16,500	16,500	16,500
	16,500	7,297	16,500	16,500	16,500
491 Cemetery Department					
Wages	21,285	22,155	24,513	24,513	24,513
Clerical Wages	3,285	3,418	3,500	3,500	3,500
Part-time Wages	9,821	8,786	15,052	14,978	14,978
Overtime	2,110	2,999	2,589	2,700	2,700
Electricity	161	148	350	300	300
Small Equipment	-	-	2,000	2,000	2,000
Repair and Maintenance	2,491	2,834	2,000	2,500	2,500
Materials	3,449	2,973	3,310	3,310	3,310
	42,602	43,313	53,314	53,801	53,801

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
6150 Water Enterprise Fund				see Article 27	
6250 Sewer Enterprise Fund				see Article 25	
PUBLIC WORKS SUMMARY					
Labor	397,590	388,179	416,442	417,867	417,867
Operating Expense	475,060	401,810	516,805	511,824	511,824
	<u>872,650</u>	<u>789,989</u>	<u>933,247</u>	<u>929,691</u>	<u>929,691</u>
500 Human Services					
512 Board of Health					
Sanitarian Salary	69,400	70,094	71,496	72,568	72,568
Clerical, full time	39,641	39,613	43,590	43,590	43,590
Nurse Wages	8,278	8,287	9,055	9,389	9,389
Seminar Fees	265	357	600	900	900
Advertising	-	520	550	550	550
Contracted Services	2,902	2,870	3,500	3,500	3,500
Water Testing	460	330	500	570	570
Telephone	785	842	900	900	900
Postage	350	350	350	350	350
Office Supplies	1,790	2,090	2,000	2,000	2,000
Expenses	1,162	866	1,400	1,400	1,400
Travel	1,154	1,173	2,000	2,000	2,000
Dues and Memberships	414	439	500	500	500
	<u>126,601</u>	<u>127,831</u>	<u>136,441</u>	<u>138,217</u>	<u>138,217</u>
520 Social Service Agencies					
Senior Care	1,700	624	624	624	624
Action, Inc.	1,000	367	367	367	367
Health & Education Services	1,117	410	410	410	410
H.A.W.C.	2,000	734	734	734	734
Adult Learning Center for C.A.	1,000	367	367	367	367
Open Door				500	-
	<u>6,817</u>	<u>2,502</u>	<u>2,502</u>	<u>3,002</u>	<u>2,502</u>
541 Council on Aging					
Clerical, part time	1,671	765	1,898	1,926	1,926
Van Driver Wages	-	3,060	13,260	13,459	13,459
Physicals for Van Drivers	1,262	600	1,025	1,025	1,025
Vehicle Fuel and Maintenance	300	1,378	2,000	2,250	2,250
Expenses	1,097	1,997	2,000	2,000	2,000
	<u>4,330</u>	<u>7,800</u>	<u>20,183</u>	<u>20,660</u>	<u>20,660</u>
543 Veterans Services					
Regional Assessment	11,798	13,183	14,127	14,500	14,500
Ordinary Benefits	14,317	11,654	20,000	20,000	20,000
	<u>26,115</u>	<u>24,837</u>	<u>34,127</u>	<u>34,500</u>	<u>34,500</u>

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
546 Centennial Grove					
Sanitation Facilities	2,300	2,060	3,500	3,500	3,500
Maintenance	500	500	1,000	1,000	1,000
	<u>2,800</u>	<u>2,560</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
HUMAN SERVICES SUMMARY					
Labor	118,990	121,819	139,299	140,932	140,932
Operating Expense	47,673	43,711	58,454	59,947	59,447
	<u>166,663</u>	<u>165,530</u>	<u>197,753</u>	<u>200,879</u>	<u>200,379</u>
600 Culture and Recreation					
610 Library					
Director Salary	44,086	44,524	45,414	46,095	46,095
Staff Wages	18,080	21,568	25,929	26,318	26,318
Copier Expense	295	166	455	455	455
Telephone	762	770	800	800	800
Office Supplies	994	1,243	1,000	1,200	1,200
Library Materials	14,517	17,141	20,000	22,000	22,000
Travel	94	132	132	132	132
MVLC Membership	12,412	12,044	12,412	13,413	13,413
	<u>91,240</u>	<u>97,588</u>	<u>106,142</u>	<u>110,413</u>	<u>110,413</u>
691 Historical Commission					
Administrative			500	500	500
Printing			1,000	1,000	1,000
			<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
692 Memorial Day	814	885	900	900	900
SUMMARY CULTURE AND RECREATION					
Labor	62,166	66,092	71,343	72,413	72,413
Operating Expense	29,888	32,381	37,199	40,400	40,400
	<u>92,054</u>	<u>98,473</u>	<u>108,542</u>	<u>112,813</u>	<u>112,813</u>
700 Debt Service					
General Fund					
710 Maturing Debt Principal	105,100	105,000	105,000	105,000	105,000
750 Maturing Debt Interest	15,302	11,322	11,272	7,562	7,562
751 Short Term Interest		2,314	15,000	15,000	15,000
	<u>15,302</u>	<u>13,636</u>	<u>26,272</u>	<u>22,562</u>	<u>22,562</u>

Town of Essex
Article 23 Operating Budget
Fiscal Year 2014 General Fund

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
District Debt Assessments:					
Manchester Essex Regl Schl	796,814	781,361	882,337	811,358	811,358
Essex No. Shore Agr & Tech Schl		-	-	10,396	10,396
Water Enterprise Debt				see Article 27	
Sewer Enterprise Debt				see Article 25	
SUMMARY DEBT SERVICE					
Operating Expenses	917,216	899,997	1,013,609	949,316	949,316
900 Penions, Benefits and Other					
911 Retirement Asmnt, apportioned	221,934	249,818	300,465	320,767	320,767
912 Employee Benefits					
Worker's Comp Insurance	6,908	8,865	18,865	19,337	19,337
Unemployment Claims	27,792	17,201	15,000	20,000	20,000
	<u>34,700</u>	<u>26,066</u>	<u>33,865</u>	<u>39,337</u>	<u>39,337</u>
914 Health Insurance, apportioned	372,918	421,999	522,864	534,890	534,890
945 FICA/Medicare Tax, Town Share	60,301	61,595	60,100	61,903	61,903
SUMMARY PENSIONS, BENEFITS AND OTHER					
Operating Expenses	689,853	759,478	917,294	956,897	956,897
LABOR	2,308,784	2,314,102	2,527,544	2,677,544	2,436,267
OPERATING EXPENSE	2,950,411	3,019,376	3,526,646	3,646,354	3,608,430
GRAND TOTAL ARTICLE 23	5,259,195	5,333,478	6,054,190	6,323,898	6,044,697
					1,910,634
					684,215
					6,481,083
					106,275
				Total Operating Budgets	<u>15,226,904</u>

DESCRIPTION OF GENERAL FUND APPROPRIATION ARTICLE

Each year, the Town votes on the general operating budget via an article printed in the Annual Town Meeting warrant similar to the following:

To hear and act upon the Report of the Finance Committee and to vote to raise and appropriate or transfer from available funds a sum of money for the Town charges and expenditures for the ensuing year; or take any other action relating thereto.

The sources and amounts of funds vary from year to year and depend on the Town's authorized ability to assess taxes and collect fees. These sources and amounts are specified in the actual motion that is made on the Town Meeting floor, usually by the Chairman of the Finance Committee. A typical motion could read as follows (letters have been substituted for dollar values for illustrative purposes):

I, _____, move that the Town a) raise and appropriate the sum of \$A for debt repayment, principal and interest, b) transfer from the Cemetery Perpetual Care, Sale of Lots, and Lot Care Funds the sum of \$B to the Department of Public Works, c) transfer from the Waterways Improvement Fund the sum of \$C to the Harbormaster Department, d) transfer from free cash the sum of \$D, transfer from the Board of Assessors' Overlay Account the sum of \$E, and raise and appropriate the sum of \$F to be allocated between the salaries and expenses among the various departments as indicated in the Finance Committee Report, and e) transfer the sum of \$G from the Ambulance Fund for the operation of the Town's Ambulance Service.

- A – a sum of money raised by the Town via taxes to repay debt.
- B – a sum of money from a fund maintained by the deposit of cemetery plot fees for the DPW's operation of cemeteries.
- C – a sum of money from a fund maintained by the deposit of one half of the boat excise tax paid to the Town each year.
- D – a sum of money from the Town's free cash certification (if available) that may be used to fund a portion of the operating budget.
- E – a sum of money from the Board of Assessor's account reserved to provide tax rebates if it is known that rebates for a given overlay year are closed out, leaving excess funds in the overlay account, that may be used to fund a portion of the operating budget.
- F – A sum of money raised via property taxes that is used to fund a portion of the operating budget (always the largest source, in the millions).
- G – A sum of money that is transferred from funds collected by the Town's ambulance service, usually paid by insurance companies of those who receive ambulance care or transport.

A separate handout will be made available at Town Meeting that summarizes the actual dollar values for the coming fiscal year along with figures associated with other articles.

Town of Essex
Article 25 Sewer Enterprise
Fiscal Year 2014

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
6250 Sewer Enterprise					
Superintendent Salary	12,202	12,324	12,570	12,759	12,759
Asst. Superintendent Salary	8,460	8,545	8,716	8,847	8,847
Clerical Wages	26,635	17,240	17,817	17,817	17,817
SystemII/Wastewater Tech	33,566	34,400	35,089	35,089	35,089
Operator/Tech Wages	32,641	31,333	34,805	34,805	34,805
Overtime	12,042	9,941	15,000	15,000	15,000
Workers Comp	475	54	1,365	1,365	1,365
Sick Leave Buy-back		-	1,200	1,200	1,200
Health Insurance	25,403	26,303	27,436	28,000	28,000
Retirement Assessment	14,072	16,014	19,261	20,562	20,562
FICA/Medicare Tax	1,690	2,091	2,369	2,369	2,369
Electricity	26,011	23,642	28,500	28,500	28,500
Seminar Fees	320	150	500	400	400
Drug & Alcohol Testing	-	205	240	240	240
Contract - City of Gloucester	290,571	306,376	330,836	347,790	347,790
Backflow Testing	440	630	700	700	700
Telephone	1,778	1,450	2,100	2,000	2,000
Fuel	2,992	2,385	5,000	5,000	5,000
Office Supplies/SCADA Sftwre	1,104	1,134	8,200	8,200	8,200
Vehicle Gas & Maintenance	3,748	3,889	4,000	4,000	4,000
Tools & Supplies	2,827	9,881	7,500	7,500	7,500
Chemicals	4,412	6,106	6,200	6,200	6,200
Maintenance	56,459	29,418	35,000	35,000	35,000
Materials	1,325	1,122	1,500	1,500	1,500
Clothing Allowance	440	440	440	440	440
Dues and Memberships	118	120	400	400	400
Liability Insurance	2,693	3,652	4,200	4,200	4,200
MWPAT Admin & Orig Fees	27,378	25,691	23,982	22,242	22,242
Bond Principal	1,094,350	1,104,651	1,115,333	1,126,399	1,126,399
Bond Interest	170,229	157,969	145,267	132,110	132,110
	1,854,381	1,837,156	1,895,526	1,910,634	1,910,634
SUMMARY SEWER ENTERPRISE					
Labor	125,546	113,783	123,997	124,317	124,317
Operating Expense	1,728,835	1,723,373	1,771,529	1,786,317	1,786,317
	1,854,381	1,837,156	1,895,526	1,910,634	1,910,634

Town of Essex
Article 27 Water Enterprise
Fiscal Year 2014

	FY 2011 Expended	FY 2012 Expended	FY 2013 Budget	FY 2014 Requested	FY14 FIN COM Recommended
6150 Water Enterprise					
Superintendent Salary	12,202	12,324	12,570	12,759	12,759
Asst. Superintendent Salary	42,299	42,722	43,576	44,230	44,230
Clerical Wages	11,421	18,077	18,772	18,722	18,722
Part time Wages	7,672	5,395	8,360	8,485	8,485
Operator/Tech Salaries	33,827	34,400	35,089	35,089	35,089
Operator Salaries	129,085	129,855	133,572	133,572	133,572
Overtime	21,343	17,020	18,000	18,000	18,000
Sick Leave Buy-back	2,407	2,943	3,168	4,448	4,448
Health Insurance	42,412	47,006	47,988	40,000	40,000
Workers' Comp	2,686	2,814	3,150	3,956	3,956
Retirement Assessment	28,731	32,028	38,522	41,124	41,124
FICA/Medicare Tax	3,436	3,605	4,738	4,138	4,138
Electricity	39,787	39,472	42,000	42,000	42,000
Vehicle & Equipment Leases	15,723	4,265	4,265	4,265	4,265
Sludge Removal	10,110	11,369	11,370	11,000	11,000
Seminar Fees	1,045	1,313	1,200	1,200	1,200
Drug and Alcohol Testing	270	260	550	500	500
Well Cleaning	52,350	9,294	24,000	13,000	13,000
EPA & State Mand. Testing	3,109	4,008	4,200	4,500	4,500
Contracted Services	6,131	6,635	7,000	7,000	7,000
Backflow Testing	1,320	1,760	2,000	2,100	2,100
Telephone	2,725	2,734	2,800	2,800	2,800
Fuel	7,314	5,504	7,800	7,500	7,500
Office Supplies	2,995	3,259	6,000	6,000	6,000
Vehicle Expense	7,205	7,566	8,500	8,500	8,500
Tools & Supplies	3,491	3,582	3,700	4,000	4,000
Chemicals	77,920	78,807	90,000	90,000	90,000
Lab Supplies	2,635	4,368	3,000	3,500	3,500
Other Maintenance	23,934	22,836	25,930	25,930	25,930
Materials	3,262	3,399	3,500	3,500	3,500
Meter Reading Units	9,480	14,550	10,000	1,500	1,500
Pipe Fittings and Meters	10,392	9,542	10,000	10,000	10,000
Uniform Allowance	1,320	1,320	1,320	1,320	1,320
Dues and Memberships	1,746	2,471	2,600	2,600	2,600
Liability Insurance	9,191	12,079	11,550	13,050	13,050
Bond Principal	35,000	35,000	30,000	30,000	30,000
Bond Interest	14,700	13,475	12,300	11,175	11,175
Short Term Interest	14,933	13,927	13,556	12,752	12,752
	<u>695,609</u>	<u>660,984</u>	<u>706,646</u>	<u>684,215</u>	<u>684,215</u>
SUMMARY WATER ENTERPRISE					
Labor	260,256	262,736	273,107	275,305	275,305
Operating Expense	435,353	398,248	433,539	408,910	408,910
	<u>695,609</u>	<u>660,984</u>	<u>706,646</u>	<u>684,215</u>	<u>684,215</u>

TOWN OF ESSEX
DEBT SCHEDULE - FISCAL YEAR 2014

	FY14 Totals	Balance 6/30/13	Payments Scheduled FY14	Balance 6/30/14
General Fund	\$ 949,316			
Public Works Building (E)		\$ 100,000	\$ 50,000	50,000
Interest			2,938	
Fire Equipment (E)		35,000	20,000	15,000
Interest			975	
DPW Barn (StHsNt) (E)		117,700	35,000	82,700
Interest			3,649	
Other General:				
MERSD Assessment Pr			483,052	
MERSD Assessment Int			328,306	
NSRV Debt Assessment			10,396	
Short Term Interest			15,000	
Septic Loan Fund	\$ 26,291			
MWPAT #1 97-1187		37,532	5,431	32,101
MWPAT #2 97-1187-1		19,712	1,962	17,750
MWPAT #3 97-1187-2		130,000	10,000	120,000
MWPAT #4 97-1187-3C		133,463	8,898	124,565
Water Enterprise	\$ 53,927			
Water Treatment Facility		160,000	20,000	140,000
Interest			6,275	
Water Tank Refunding		120,000	10,000	110,000
Interest			4,900	
Other Water (BAN) (B): Pond/Harlow Principal		137,000	12,000	125,000
Interest			752	
Sewer Enterprise (B/E)	\$1,280,751			
Sewer Bond 12/04		935,000	80,000	855,000
Interest			38,107	
MWPAT CW-00-52		3,509,779	208,341	3,301,438
Interest			41,674	
Admin Fee			4,991	
MWPAT CW-00-52A		2,835,622	169,254	2,666,368
Interest			33,658	
Admin Fee			4,031	
MWPAT CW-01-02A		1,576,486	93,755	1,482,731
Interest			18,671	
Admin Fee			2,242	
MWPAT CW-01-02B		6,272,326	482,486	5,789,840
Interest			-	
Admin Fee			9,047	
MWPAT CW-01-02C		780,787	55,771	725,016
Interest			-	
Admin Fee			1,130	
MWPAT CW-01-02D		551,873	36,792	515,081
Interest			-	
Admin Fee			801	
GRAND TOTALS	\$2,310,285		2,310,285	
Maturing Debt Principal		17,452,280	1,782,742	16,152,590
(BAN)=Bond Anticipation Note				
(E)= Exempt Debt				
(B)=Debt paid by Betterments				



Manchester Essex Regional School District FY 2014 Operating Budget

Revenue	2008-2009 Actual	% Increase	2009-2010 Actual	% Increase	2010-2011 Actual	% Increase	2011-2012 Actual	% Increase	2012-2013 Budget	% Increase vs. Prior Budget	2013-2014 Budget	% Increase vs. Prior Budget
Chapter 70 Aid	\$1,537,696	-3.7%	\$1,684,042	9.5%	\$1,585,661	-5.8%	\$2,106,931	32.9%	\$2,509,933	35.4%	\$2,782,035	10.0%
Regional School Transportation	\$173,214	21.2%	\$119,009	-31.3%	\$132,970	11.7%	\$125,929	-5.3%	\$114,651	-4.1%	\$100,000	-12.8%
(Less: School Choice Sending)	(\$73,235)	-35.6%	(\$68,789)	-6.1%	(\$51,978)	-24.4%	(\$40,972)	-21.2%	(\$47,874)	-30.4%	(\$51,374)	7.3%
Total State Aid	\$1,637,675	0.7%	\$1,734,262	5.9%	\$1,666,653	-3.9%	\$2,191,888	31.5%	\$2,576,890	35.3%	\$2,810,661	9.1%
Medicaid Reimbursement	\$31,998	-4.3%	\$51,648	61.4%	\$18,596	-64.0%	\$15,484	-16.7%	\$20,000	-60.0%	\$20,000	0.0%
Earnings on Investments	\$295,102	-41.2%	\$82,269	-72.1%	\$30,325	-63.1%	\$16,650	-45.1%	\$30,000	-67.0%	\$20,000	-33.3%
Other Miscellaneous	\$9,612	613.1%	\$39,304	308.9%	\$107,455	173.4%	\$7,633	-92.7%	\$4,900	-91.1%	\$5,000	2.0%
Total Miscellaneous Income	\$336,712	-37.3%	\$173,221	-48.6%	\$156,378	-9.7%	\$39,968	-74.4%	\$54,900	-72.0%	\$45,000	-18.0%
Excess & Deficiency Funds					\$200,000	NA	\$200,000	0.0%	\$200,000	0.0%	\$200,000	0.0%
Total Revenue Before Assessments	\$1,974,387	-8.7%	\$1,907,483	-3.4%	\$2,023,029	6.1%	\$2,431,856	20.2%	\$2,831,590	23.1%	\$3,055,661	7.9%
Manchester (Operating Budget)	\$9,660,235	4.7%	\$10,185,775	5.4%	\$10,638,908	4.4%	\$10,638,906	0.0%	\$10,906,880	2.5%	\$11,317,664	3.77%
Essex (Operating Budget)	\$5,685,093	4.7%	\$5,954,035	4.7%	\$6,146,496	3.2%	\$6,176,729	0.5%	\$6,328,146	2.5%	\$6,481,083	2.40%
Town Assessments	\$15,345,328	4.7%	\$16,139,810	5.2%	\$16,785,402	4.0%	\$16,815,635	0.2%	\$17,236,025	2.5%	\$17,798,747	3.26%
TOTAL GENERAL FUND REVENUE	\$17,319,715	3.0%	\$18,047,293	4.2%	\$18,808,431	4.2%	\$19,247,491	2.3%	\$20,067,616	5.0%	\$20,854,408	3.92%
(Less: Reserve for Interest Expense)	\$0		\$0		\$0		\$0		\$0		\$0	
(Less: Contribution to Stabilization Fund)	(\$130,000)		\$0		\$0		\$0		(\$197,423)		\$0	
Available General Fund Resources	\$17,189,715	5.3%	\$18,047,293	5.0%	\$18,808,431	4.2%	\$19,247,491	2.3%	\$19,870,193	3.9%	\$20,854,408	5.0%
Total Operating Budget (Historical Format)	\$17,902,102		\$18,894,404		\$20,040,493		\$20,238,446		\$20,959,614		\$21,826,403	
(Less: Budgeted School Choice & Stimulus)	(\$787,299)		(\$990,000)		(\$1,165,000)		(\$1,122,736)		(\$1,089,421)		(\$971,995)	
General Fund Operating Budget (Restated)**	\$17,114,803		\$17,904,404		\$18,875,493		\$19,115,710		\$19,870,193		\$20,854,408	

**MERSD Budget reformatted (including prior periods) to show School Choice activity separately from General Fund, in accordance with DESE guidelines

Actual Expenditures (Historical Format)	\$17,561,929		\$18,200,821		\$19,027,012		\$19,647,209					
(Less: Choice/Stimulus Used for General Fund)	(\$580,715)		(\$350,000)		(\$350,000)		(\$600,000)					
Actual General Fund Expenditures (Restated)*	\$16,981,214		\$17,850,821		\$18,677,012		\$19,047,209					
General Fund Surplus/(Deficit)**	\$208,501		\$196,472		\$131,419		\$200,281					
**Surplus = Available Resources less Actual Expenditures												

Reserve Fund Type	District Reserves at the Close of Fiscal Year 2012 & Budgeted Uses		
	FY-12 Closing Balance	FY-13 Budgeted Use	FY-14 Budgeted Use
General Fund: Unassigned Fund Balance	\$541,505	(\$200,000)	(\$200,000)
School Choice Reserves	\$1,609,000	(\$400,000)	(\$500,000)
Stabilization Fund***	\$75,743	\$85,704	\$0
Total Reserves	\$2,226,248	(\$700,000)	(\$700,000)
	11.65%	% of FY-13 Budget	5.29%

Notes:
***FY-13 Stabilization uses of \$112K to be offset by \$197K contribution to fund



Manchester Essex Regional School District FY 2014 Operating Budget

DOE Account Code	Expended 2009-2010	2010-2011 Staffing Level	Expended 2010-2011	2011-2012 Staffing Level	Expended 2011-2012	2012-2013 Staffing Level	2012-2013 Budget	2013-2014 Staffing Level	2013-2014 Budget	% Increase vs. Prior Budget
Budget Summary										
SALARIES - STAFF										
1210 Superintendent's Office	\$242,363	3.0	\$218,806	3.0	\$167,896	2.0	\$169,475	2.0	\$177,828	4.9%
1410 Business Office	\$244,293	4.0	\$242,793	4.0	\$277,694	5.0	\$289,202	5.0	\$304,316	5.2%
1450 District Technology	\$148,419	2.0	\$158,000	2.0	\$161,594	2.0	\$162,452	2.0	\$167,358	3.0%
2110 SPED Office	\$195,744	3.0	\$163,728	3.0	\$215,250	3.0	\$219,109	3.0	\$237,345	8.3%
2110 Curriculum Director	\$102,010	1.0	\$111,510	1.0	\$108,981	1.0	\$112,596	1.0	\$117,134	4.0%
2210 Principals/Asst. Principals	\$527,356	4.0	\$453,697	5.0	\$543,835	5.0	\$540,547	5.0	\$555,731	2.8%
2210 School Secretaries	\$198,933	5.0	\$205,308	5.0	\$211,669	5.0	\$213,029	5.0	\$233,410	9.6%
2300 Dept. Heads/Team/Curr. Leaders/PDC	\$85,903		\$103,513		\$102,502		\$95,575		\$108,119	13.1%
2305 Classroom Teachers	\$6,346,935	96.3	\$6,496,257	100.9	\$6,715,405	98.5	\$6,821,143	98.8	\$7,162,850	5.0%
2310 Special Ed Teachers	\$989,490	15.8	\$1,111,995	15.8	\$1,149,068	16.8	\$1,144,305	20.6	\$1,595,631	39.4%
2315 Special Ed Team Chairs	\$0		\$0	1.0	\$84,038	1.0	\$85,293	2.0	\$174,782	104.9%
2325 Substitute Teachers	\$137,279		\$94,746		\$96,322		\$103,000		\$97,000	-5.8%
2330 Teaching Assistants	\$605,284	26.4	\$613,085	27.4	\$696,970	29.2	\$687,010	31.0	\$786,900	14.5%
2340 Library/Media Coordinators	\$212,645	3.0	\$222,853	3.0	\$228,044	3.0	\$231,647	3.0	\$243,667	5.2%
2440 SPED, LEP, H&H Tutors	\$24,335		\$28,855		\$28,940		\$31,247		\$52,500	68.0%
2710 Guidance/Adj. Counselors	\$449,342	6.0	\$467,633	6.0	\$486,543	6.0	\$522,960	5.6	\$456,624	-12.7%
2800 Psychologists	\$99,603	1.2	\$103,432	1.2	\$104,152	1.2	\$104,152	1.6	\$119,755	15.0%
3200 Nurses	\$166,400	3.0	\$185,540	3.0	\$205,484	3.0	\$220,094	3.0	\$240,819	9.4%
3300 Transportation/Traffic/Emergency/Title IX	\$8,074	2.0	\$8,613	2.0	\$11,414	2.0	\$8,000	1.0	\$12,500	56.3%
3400 Cafeteria/Recess Aides	\$43,194		\$43,263		\$46,877		\$45,000		\$49,496	10.0%
3510 Athletics	\$238,013		\$253,776		\$223,751		\$237,891		\$280,852	18.0%
3520 Student Activity Stipends	\$113,933		\$105,483		\$104,405		\$109,473		\$118,773	8.5%
4110 Custodians	\$466,757	9.3	\$452,881	9.3	\$443,644	9.3	\$453,425	9.3	\$471,424	4.0%
4220 Facilities Manager	\$75,000	1.0	\$79,500	1.0	\$83,931	1.0	\$84,740	1.0	\$87,209	2.9%
Negotiations, Longevity & SLBB	\$39,836		\$42,932		\$40,547		\$43,600		\$170,400	290.8%
Subtotal SALARIES	\$11,761,143	186.0	\$11,968,198	193.6	\$12,538,955	194.0	\$12,735,065	193.9	\$14,022,424	10.1%



Manchester Essex Regional School District FY 2014 Operating Budget

DOE Account Code	Expended 2009-2010	% Increase	Expended 2010-2011	% Increase	Expended 2011-2012	% Increase	2012-2013 Budget	% Increase vs. Prior Budget	2013-2014 Budget	% Increase vs. Prior Budget
Budget Summary										
OPERATING EXPENSES										
1000 District Admin. Expenses	\$209,228	-10.0%	\$145,136	-30.6%	\$180,928	26.4%	\$276,834	16.3%	\$270,166	-2.4%
2000 Bldg. Instr. Supplies/Equip	\$385,494	-6.0%	\$302,186	-21.6%	\$363,429	-11.9%	\$353,300	10.7%	\$377,447	6.8%
2100 SPED Admin. Expenses	\$17,198	41.3%	\$50,746	195.1%	\$24,549	-3.3%	\$27,500	17.0%	\$29,900	8.7%
2210 Bldg. Admin. Expenses	\$64,601	-7.1%	\$39,039	-39.6%	\$39,481	-19.8%	\$51,840	7.7%	\$50,840	-1.9%
2300 SPED Contracted Services	\$178,214	-0.1%	\$178,279	0.0%	\$261,158	-10.1%	\$200,000	25.0%	\$220,000	10.0%
2350 Professional Development	\$25,005	42.0%	\$30,139	20.5%	\$58,877	-5.6%	\$40,500	20.9%	\$40,500	0.0%
2400 New Curriculum Materials	\$61,597	29.9%	\$83,000	34.7%	\$93,111	62.5%	\$219,500	68.8%	\$101,000	-54.0%
2451 Instructional Technology	\$62,198	27.0%	\$110,113	77.0%	\$130,996	0.0%	\$114,668	45.1%	\$120,668	5.2%
3200 Health Expenses	\$7,288	41.5%	\$5,991	-17.8%	\$3,785	-0.1%	\$10,300	0.0%	\$8,800	-14.6%
3300 Transportation/Traffic	\$366,293	-18.1%	\$315,596	-13.8%	\$300,392	8.8%	\$358,000	9.6%	\$372,575	4.1%
3300 SPED Transportation	\$189,242	82.6%	\$171,748	-9.2%	\$158,801	-40.7%	\$194,000	-5.4%	\$267,550	37.9%
3500 Athletics/Student Activities*	\$140,314	82.7%	\$165,902	18.2%	\$68,132	-71.1%	\$72,000	-2.8%	\$103,550	43.8%
4100 Utilities	\$498,005	69.9%	\$522,571	4.9%	\$443,633	-5.3%	\$652,000	-18.6%	\$569,000	-12.7%
4110 Custodial Supplies	\$58,781	-14.9%	\$65,349	11.2%	\$84,408	20.0%	\$66,000	10.0%	\$66,000	0.0%
4200 Maintenance	\$289,989	6.9%	\$379,359	30.8%	\$400,004	6.5%	\$368,000	11.5%	\$383,000	4.1%
5000 Insurance & Other Benefits	\$2,871,016	13.0%	\$3,140,763	9.4%	\$3,221,499	12.3%	\$3,702,070	1.6%	\$3,783,492	2.2%
7000 Capital Expense	\$32,877	29.3%	\$27,790	-15.5%	\$62,060	29.4%	\$195,426	255.3%	\$105,000	-46.3%
9100 SPED Tuition-Out/Summer	\$982,336	63.0%	\$1,325,107	34.9%	\$1,213,010	-21.4%	\$1,322,611	5.1%	\$934,491	-29.3%
Subtotal OPERATIONS	\$6,439,677	24.8%	\$7,059,814	9.6%	\$7,108,254	-2.7%	\$8,224,549	5.2%	\$7,803,979	-5.1%
TOTAL	\$18,200,821	10.1%	\$19,027,012	4.5%	\$19,847,209	1.0%	\$20,959,614	3.6%	\$21,826,403	4.1%
(Less: Funded Outside of General Fund)	(\$350,000)		(\$350,000)		(\$500,000)		(\$1,083,421)		(\$971,995)	
General Fund Operating Spending	\$17,850,821	5.7%	\$18,677,012	4.6%	\$19,047,209	1.3%	\$19,870,193	3.9%	\$20,854,408	5.0%
Contribution to Stabilization Fund	\$0		\$0		\$0		\$197,423		\$0	
Total Budgetary Spending	\$17,850,821	5.7%	\$18,677,012	4.6%	\$19,047,209	1.3%	\$20,067,616	5.0%	\$20,854,408	3.9%

*WERSD Budget reformatted (including prior periods) to show School Choice activity separately from General Fund, in accordance with DESE guidelines

**NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT
30 LOG BRIDGE ROAD, MIDDLETON, MA 01949
FY 2014 Preliminary Budget Summary**

<u>FOUNDATION BUDGET</u>	\$9,612,669
Chapter 70 Aid	1,803,233
Local Receipts	282,146
Foundation Budget Assessment	7,527,290
<u>TRANSPORTATION BUDGET (Essex Aggie \$651,482)</u>	1,500,902
Regional Transportation Reimbursement	421,927
Local Receipts	801,482
Transportation Assessment	277,493
<u>DEBT SERVICE</u>	320,498
MSBA Reimbursement	344,923
Local Receipts	0
Debt Service Assessment	(24,425)
<u>CAPITAL IMPROVEMENTS</u>	341,022
Local Receipts	296,518
Capital Improvements Assessment	44,504
GROSS FY 2014 BUDGET	<u><u>\$11,775,091</u></u>
Total State Aid	2,570,083
Total Assessment to Communities	7,824,862
Local Receipts	1,380,146
Gross FY 2014 Budget	<u><u>11,775,091</u></u>

North Shore Regional Vocational School District
 30 Log Bridge Road Middleton, MA 01949
 Fiscal Year 2014
 Preliminary Municipal Assessments

Community	1-Oct-12 FTE	Enrollment Participation	Foundation		Transportation Assessment	Debt Service Assessment	Capital Improvement Assessment	Total FY 2014		Enrollment % change	Assessment Incr (Decr) From FY 13
			Required Local Contribution	Above Minimum Assessment				Preliminary Assessment	Changes		
Beverly	87.0	18.471%	1,105,176	389,157	51,256	(4,512)	8,220	1,549,297	(22.0)	-20%	(373,670)
Boxford	6.0	1.274%	76,233	26,841	3,535	(311)	567	106,865	0.0	0%	(1,909)
Danvers	79.0	16.770%	973,896	353,319	46,536	(4,097)	7,463	1,377,117	(9.0)	-10%	(158,840)
Essex	6.0	1.274%	75,643	26,841	3,535	(311)	567	106,275	1.0	20%	32,534
Gloucester	59.0	12.527%	749,561	263,925	34,762	(3,060)	5,575	1,050,783	6.0	11%	92,429
Hamilton	5.0	1.062%	63,528	22,375	2,947	(259)	473	89,064	(3.0)	-38%	(54,062)
Lynnfield	15.0	3.185%	190,577	67,103	8,838	(779)	1,417	267,157	4.0	36%	68,814
Manchester *	5.0	1.062%	47,868	22,375	2,947	(259)	473	73,404	0.0	0%	14,232
Marblehead **	8.0	1.699%	112,554	35,795	4,715	(415)	756	153,405	3.0	60%	52,081
Middleton	17.0	3.609%	211,893	76,036	10,015	(881)	1,606	298,659	(5.0)	-23%	(87,104)
Nahant	5.0	1.062%	63,522	22,375	2,947	(259)	473	89,058	(1.0)	-17%	(25,621)
Rockport	9.0	1.911%	114,328	40,262	5,303	(467)	850	160,276	4.0	80%	17,327
Salem **	134.0	28.450%	1,216,352	599,400	78,945	(6,949)	12,661	1,900,469	21.0	19%	316,924
Swampscott	24.0	5.096%	304,948	107,365	14,141	(1,245)	2,268	427,477	4.0	20%	70,617
Topsfield *	5.0	1.062%	25,411	22,375	2,947	(259)	474	50,948	0.0	0%	(13,632)
Wenham	7.0	1.486%	88,938	31,308	4,124	(363)	661	124,668	2.0	40%	47,002
Total	471.0	100.000%	5,420,438	2,106,852	277,493	(24,425)	44,504	7,824,862	5		(2,878)

* Actual enrollment under 5:
 Manchester - 4, Topsfield - 2

** School Choice out:
 Marblehead - 1 to Northeast
 Salem - 1 to Northeast



ESSEX PLANNING BOARD

Town Hall 30 Martin Street Essex, Massachusetts 01929 - 1219

April 3, 2013

The Essex Planning Board Report
Warrant Article 10 -Town of Essex Annual Town Meeting 2013

On March 4, 2013, the Town of Essex Selectmen filed with the Town Clerk a Zoning Bylaw Proposal for the creation of a "Central Conomo Point Zoning District". The Zoning Bylaw Proposal was hand delivered to the Town of Essex Planning Board Office on the same day.

The Town Clerk date stamped and posted the notice for the Public Hearing on February 28, 2013.

As required by Chapter 40A, Section 5 of Massachusetts General Law, copies of the Public Hearing Notice were mailed to the abutting Cities and Towns as well as the Metropolitan Area Planning Council (MAPC) and the Department of Housing and Community Development.

As required by Massachusetts General Law, the Public Hearing Notice was published in a local newspaper, the Gloucester Daily Times, on March 5, 2013 and March 12, 2013.

Copies of the Public Hearing Notice and the proposed Warrant Article were hand delivered to the required Town of Essex Departments and Committees. The Planning Board did not receive any comments prior to the Public Hearing from the Town of Essex Departments or Committees.

The Planning Board did receive written comments prior to the March 20th Public Hearing from Maria Burnham of 30 Southern Avenue, Essex and Karin Gertsch of 11 Haskell Court. Their comments were reviewed at the Public Hearing and were made part of the Planning Board file.

On March 6, 2013 the Town Administrator submitted to the Town Clerk a new Zoning District Map to be included in the proposed Zoning District Bylaw. Copies of the Map were given to anyone from the public who had requested a copy of the Proposed Bylaw and to the Planning Board. The original Map was removed and the new Map was incorporated into the proposed Zoning District Bylaw and all copies given as of March 6, 2013 included the new Map.

At the Regularly Scheduled Meeting of the Planning Board on March 6, 2013, one of the Agenda Items was a general overview presentation of the proposed Central Conomo Point Zoning District given by David Oulette of the Horsley Witten Group. Members of the Planning Board,

THIS EXHIBIT IS RELATED TO ARTICLE 10

the Board of Selectmen, Members of the Conomo Point Planning Committee and interested Citizens were in attendance and participated in the conversation.

On March 18, 2013, the Town Administrator sent to the Planning Board an email which suggested changes to the proposed Bylaw. The Town Administrator explained that Town Counsel, Kopelman and Paige, P.C., had reviewed the suggested changes and had stated that the changes were acceptable. Copies of the edited Proposed Bylaw were available at the start of the Public Hearing on March 20, 2013, for review.

Prior to the Public Hearing the Planning Board received from the Town Administrator and the Board of Selectmen recommendations for the proposed Bylaw which were prepared by Town Counsel, Kopelman and Paige, P.C.

The Public Hearing for the proposed Bylaw was held on March 20, 2013 at the Essex Elementary School, 12 Story Street, Essex, Massachusetts. The Public Hearing was opened at 8:00 p.m.

Members of the Planning Board, Members of the Planning Board of Selectmen and the Public were given the opportunity to ask questions and discuss the proposed Bylaw. The Public Hearing was closed at 9:42 p.m.

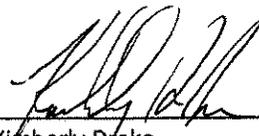
Approval at a Town Meeting of the Proposed Bylaw would be required for the future submittal of a Subdivision Plan Application.

To date, neither a Preliminary nor a Definitive Subdivision Plan Application has been submitted to the Town Clerk. The topic of a future Subdivision Plan Application was discussed and referred to during Planning Board discussions and the Public Hearing.

The Proposed Bylaw was placed as a Warrant Article by the Town of Essex Selectmen for the 2013 Town Meeting which will be held on May 6, 2013.

Planning Board Recommendation

The Planning Board Members present agreed without prejudice to recommend their approval for the proposed Central Conomo Point Zoning District Bylaw Amendment.

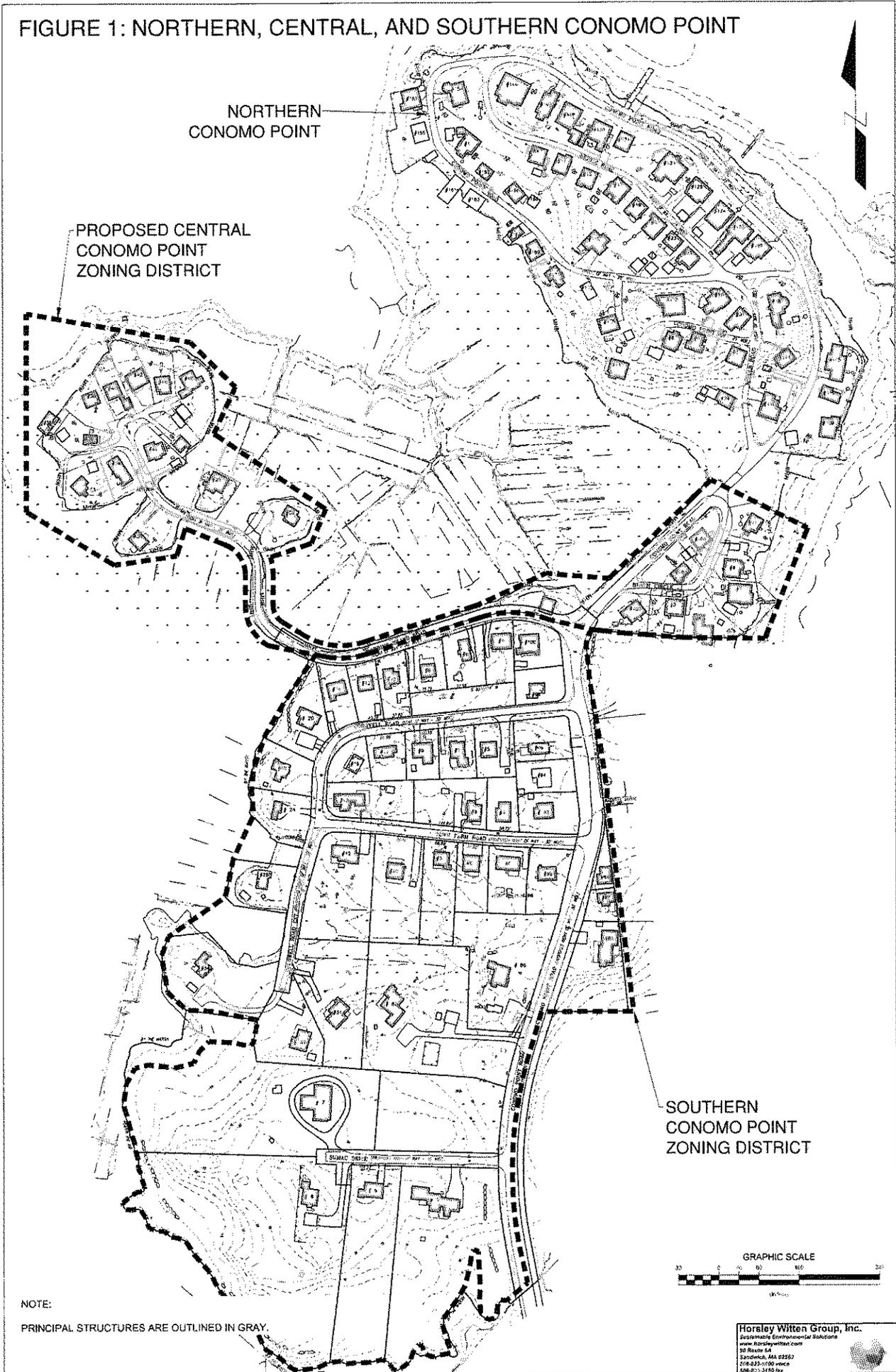


Kimberly Drake
Chair, Essex Planning Board

4/6/13

Date

FIGURE 1: NORTHERN, CENTRAL, AND SOUTHERN CONOMO POINT



THIS EXHIBIT IS RELATED TO ARTICLE 10

NOTE:

PRINCIPAL STRUCTURES ARE OUTLINED IN GRAY.

Horsley Witten Group, Inc.
Sustainable Environmental Solutions
www.horsleywitten.com
50 Route 1A
Sandwich, MA 02562
508.833-1100 ext. 200
508.833-2155 fax

FIGURE 4: PROPOSED CENTRAL CONOMO POINT ZONING DISTRICT - BEACH CIRCLE

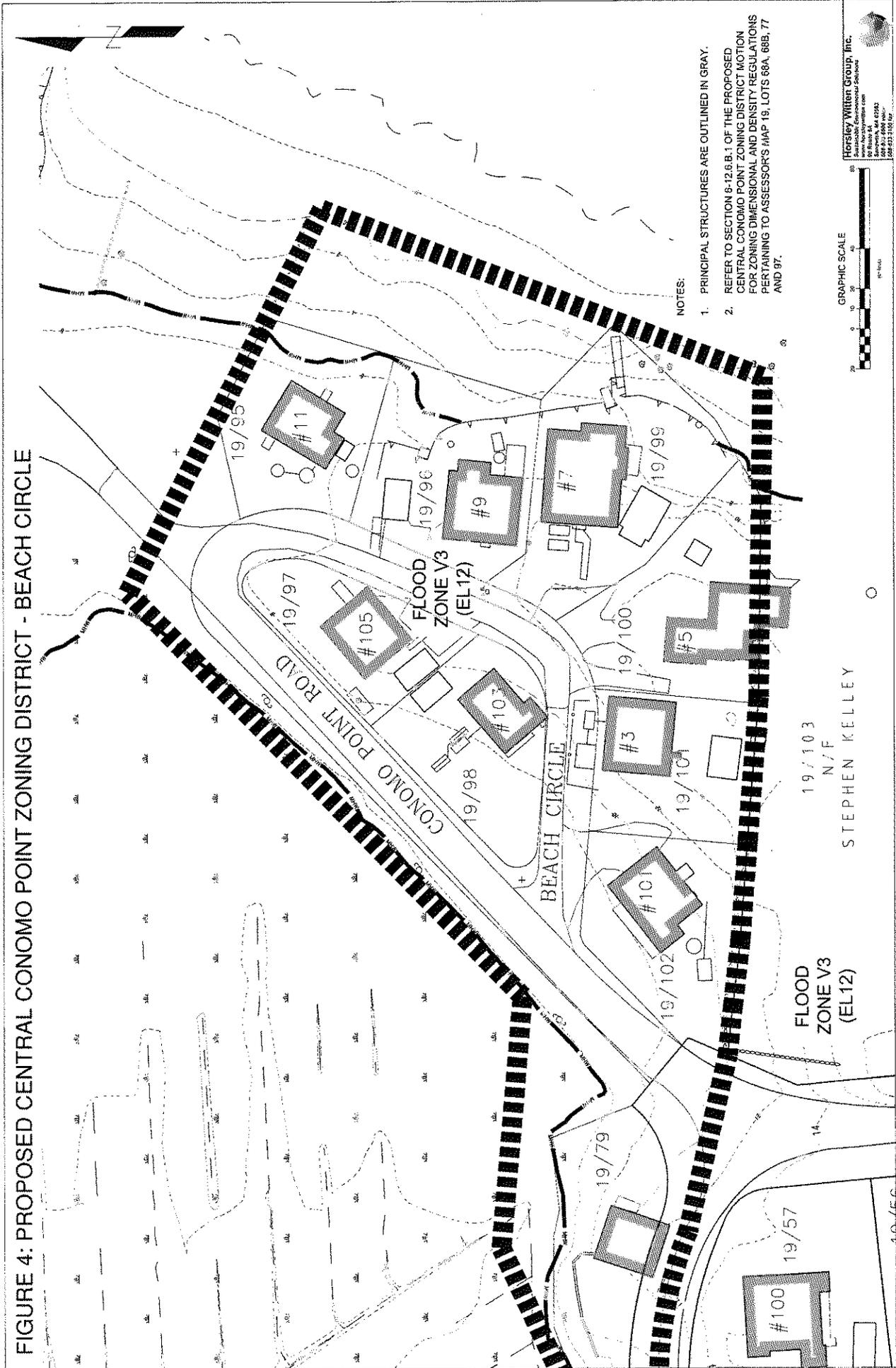
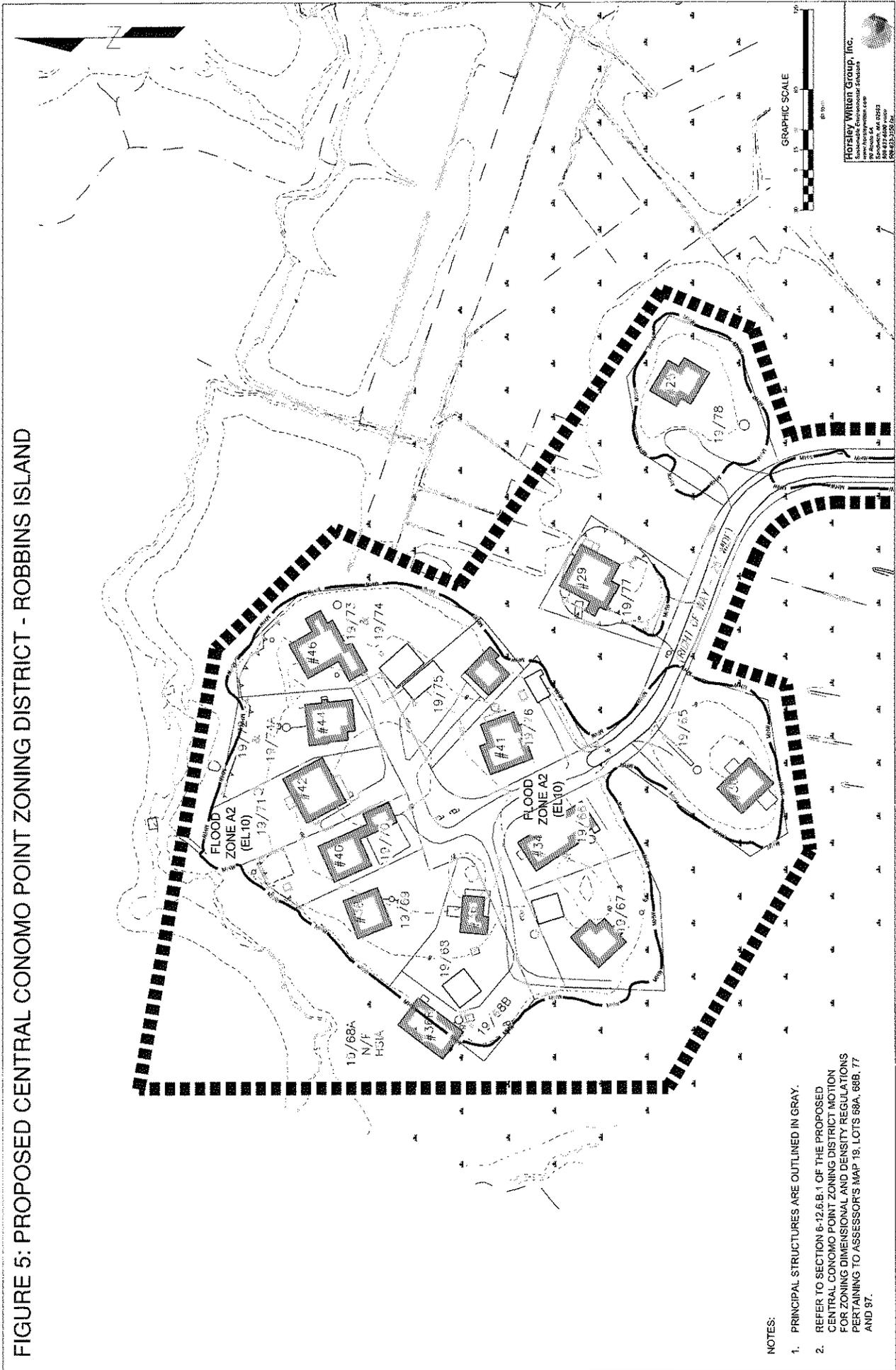


FIGURE 5: PROPOSED CENTRAL CONOMO POINT ZONING DISTRICT - ROBBINS ISLAND

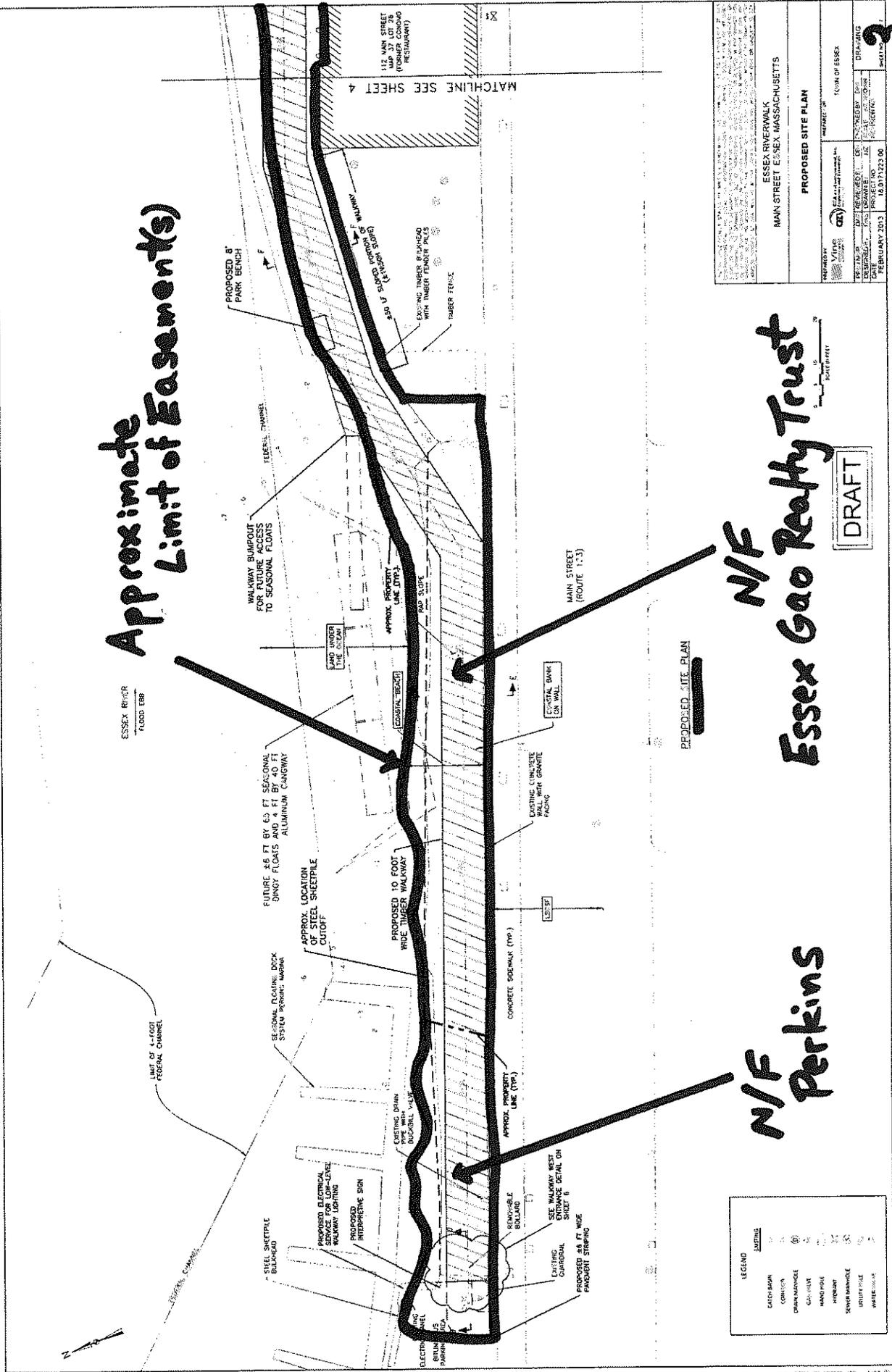


Horsley Witten Group, Inc.
 Sustainable Environmental Solutions
 10000 Wilshire Blvd, Suite 1000
 Los Angeles, CA 90024
 310.207.2000 ext. 2000
 310.207.2000 fax

- NOTES:
1. PRINCIPAL STRUCTURES ARE OUTLINED IN GRAY.
 2. REFER TO SECTION 6-12.6.B.1 OF THE PROPOSED CENTRAL CONOMO POINT ZONING DISTRICT MOTION FOR ZONING DIMENSIONAL AND DENSITY REGULATIONS PERTAINING TO ASSESSOR'S MAP 15, LOTS 68A, 68B, 77 AND 97.

FOR DEMONSTRATION PURPOSES ONLY

Approximate
Limit of Easements(s)



PROPOSED SITE PLAN ESSEX RIVERWALK MAIN STREET ESSEX, MASSACHUSETTS	
PREPARED BY: VITALINO CONSULTANTS INC. 100 STATE STREET, SUITE 200 ESSEX, MA 01926 PHONE: 978-753-1100 FAX: 978-753-1101 WWW.VITALINOCONSULTANTS.COM	TOWN OF ESSEX DATE REVIEWED: 01/27/2013 DATE REVISION: 02/01/2013 PROJECT NO.: 10-171723-00 DRAWING NO.: 3

N/F
Essex Gao Realty Trust

N/F
Perkins

DRAFT

LEGEND	
SYMBOL	DESCRIPTION
(Symbol)	EXISTING
(Symbol)	PROPOSED
(Symbol)	CONCRETE
(Symbol)	GRASS
(Symbol)	WOOD
(Symbol)	ASPHALT
(Symbol)	PAVEMENT
(Symbol)	SEWER MANHOLE
(Symbol)	UTILITY POLE
(Symbol)	WATER MANHOLE

THIS EXHIBIT IS RELATED TO ARTICLE 31

Page 1 of 2

4-16 ANIMAL CONTROL BYLAW

SECTION 1. PURPOSE. The purpose of this bylaw is control of animals to prevent injury to property, persons and animals.

SECTION 2. ADMINISTRATION.

a. The Board of Selectmen shall annually appoint a ~~Dog Officer~~ **an Animal Control Officer** who shall be responsible for the enforcement of this bylaw **and the General Laws relating to the regulation of animals.**

b. For purposes of this bylaw and Massachusetts General Laws, Chapter 140, section 157, the Board of Selectmen shall be the Hearing Authority.

SECTION 3. CONTROL OF ANIMALS. No person owning, harboring or having the custody or control of a dog shall permit such dog to enter or remain upon the following property at the time indicated:

a. **PUBLIC SCHOOL GROUNDS.** No dog shall be allowed upon public school grounds between the hours of 7:30 a.m. and 4:30 p.m., local time, Monday through Friday, during the school year and any special sessions thereof. Dogs shall not be allowed on any school department property while schools in Essex are in session.

b. **BEACHES.** No dog shall be allowed upon any public beach in Essex ~~at any hour of the day~~ during June, July, and August in each year.

c. **CEMETERY GROUNDS.** No dog shall be allowed upon any cemetery grounds in Essex ~~at any hour of the day~~, at all times of the year.

d. **PUBLIC PARKS.** No dog shall be allowed in any public park in Essex ~~at any hour of the day~~, at all times of year, except at the Centennial Grove. Supervised dogs on a leash or under the direct control of their owner (not unsupervised dogs) shall be allowed at the Centennial Grove except during June, July, and August in each year, during which months dogs shall not be allowed at the Centennial Grove.

SECTION 3A. ROAMING AT LARGE.

a. No person shall permit a dog owned or kept by them to cause a nuisance to people or other animals or a threat to public safety while roaming at large.

b. Dogs that are, in the judgment of the Animal Control Officer, causing a nuisance to people or other animals or a threat to public safety while roaming at large may be caught and confined by the Animal Control Officer or any police officer of the Town of Essex. A dog so confined may be held for not more than seven days. If the owner or keeper of the dog claims it and pays the sum of \$40 for each day that the dog has been held, the dog shall be returned to its owner or keeper. Any dog not claimed by the owner or keeper within said seven day period may be subject to euthanization or

adoption as set forth in Massachusetts General Laws, Chapter 140, sections 151A and 167, as may be amended from time-to-time.

SECTION 3B. NUISANCE AND DANGEROUS DOGS

ba. The ~~Dog~~ **Animal** Control Officer shall investigate all complaints made to the ~~Dog~~ **Animal** Control Officer, the Town of Essex Police Department, the Board of Selectmen, or the Town Administrator, that any dog owned or kept within the Town of Essex ~~has caused or is causing a nuisance to people or other animals or a threat to public safety while roaming at large~~ **is a Nuisance Dog or Dangerous Dog, as those terms are defined in Massachusetts General Laws, Chapter 140, sections 136A and 157, as may be amended from time to time.**

eb. The ~~Dog~~ **Animal** Control Officer **shall require that said complaints be in writing and** is hereby empowered to make whatever inquiry is deemed necessary to determine the accuracy of said complaint and may make such orders as he or she deems necessary to ensure the protection of public safety and/or to eliminate said nuisance, **as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time to time.**

~~d. Without limiting the generality of the foregoing, such order shall require, at a minimum, that the dog be under voice control when off of its owner's premises, that the dog undergo training, and/or that the dog be leashed whenever off of its owner's premises.~~

ec. ~~Any person aggrieved by an order of the Animal Control Officer After notice is given in writing to the owner of their right to a hearing, the owner or keeper of any dog(s) ordered by the Dog Control Officer to take actions authorized in the preceding paragraph may request a hearing before the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen within five (5) business days of the owner or keeper's receipt issuance of the Dog Animal Control Officer's order. A copy of the hearing request shall also be delivered to the Dog Control Officer. If no such request is filed within the time specified herein, the order of the Animal Control Officer shall be final. The hearing request shall include an explanation of the measures that the owner or keeper intends to take to protect public safety and/or eliminate a nuisance pending disposition of the matter by the Board of Selectmen.~~

fd. ~~Upon receipt of a timely request, the Board of Selectmen shall convene a public hearing, which shall include an examination of the complainant under oath, to determine whether the dog is a Nuisance Dog or Dangerous Dog. Based on the credible evidence and testimony presented at said public hearing, After hearing, the Board of Selectmen may affirm the Dog Animal Control Officer's order, reverse and nullify the Dog Animal Control Officer's order, or issue any such order as it deems necessary to ensure the protection of public safety and/or eliminate a nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be~~

amended from time to time. The determination of the Board of Selectmen after a hearing shall be final.

ge. Nothing in this By-law is intended to limit or restrict the authority of the Board of Selectmen to act in accordance with G.L. c. 140, §157.

SECTION 4. DOGS IN SEASON. Every female dog in heat shall be confined in a building or secure enclosure in such manner that such female dog cannot come into contact with another animal except for planned breeding.

SECTION 5. DOG TAGS. All dogs shall wear a collar or similar device with the current dog tags (license) attached.

~~**SECTION 6. NOTICE OF VIOLATION.** The Dog Officer shall issue a notice of violation of this bylaw. The violation notice shall be given to the owner or person harboring or having control or custody of the dog that violated this bylaw.~~

~~**SECTION 7. PENALTIES.** Any person who allows a dog under their control, in their custody, ownership, or being harbored by him to violate any provision of this bylaw shall be punished by a fine not greater than the maximum fine set forth herein:~~

~~First offense A warning~~

~~Second offense \$10.00~~

~~Third offense \$15.00~~

~~Fourth offense \$25.00~~

~~Subsequent offense \$25.00~~

SECTION 8 6. LICENSING.

a. All dogs 3 6 months or over must be licensed, **individually or via a kennel license**, and tagged. The registering, numbering, and licensing of dogs, if kept in the Town of Essex, shall be conducted in the office of the Town Clerk.

b. The annual License Period shall run from April 1st to March 31st of each calendar year.

c. The annual fees to be charged by the Town of Essex for the issuance of licenses for dogs shall be:

Males and Females \$24.00

Neutered Males and spayed Females \$15.00

(a certificate of neutering or spaying will be required)

Kennels:

~~Four dogs or less \$45.00~~

~~Five to ten dogs \$90.00~~

~~More than ten dogs \$180.00~~

d. **Kennels** – the owner or keeper of a pack or collection of more than 4 dogs, 3 months old or older, on a single premises, shall obtain one of the below types of kennel licenses, as defined in MGL Ch. 140 S. 136A, and pay the required annual fee.

	<u>5 dogs or less</u>	<u>6 to 10 dogs</u>	<u>11 or more dogs</u>
Commercial Boarding or Training Kennel:	\$100	\$200	\$300
Commercial Breeder Kennel:	\$100	\$200	\$300
Domestic Charitable Corporation Kennel:	No fee if incorporated exclusively for purposes outlined in MGL Ch. 140 S. 137A (c).		
Personal Kennel:	\$ 75	\$150	\$200
Veterinary Kennels:	\$100	\$200	\$300

A Kennel License shall be in lieu of licensing dogs individually.

No Kennel License shall be issued or renewed until the premises have been inspected and approved by the Animal Control Officer.

An owner or keeper of a pack or collection of 4 dogs or less, 3 months or older, on a single premises, may obtain a kennel license in lieu of licensing the dogs individually.

No Commercial Board or Training Kennel, Commercial Breeder Kennel, or Veterinary Kennel Licenses shall be issued unless the applicant demonstrates compliance with any other applicable laws concerning the operation of a business or commercial enterprise from the subject premises.

e. Further, the town will charge a late fee of Fifteen Dollars to be paid by owners or keepers of record each year who license said dog or dogs on or after July 1st. All money received from issuance of dog licenses by the Town of Essex, or recovered as fines or penalties by said Town under provisions of Chapter 140 relating to dogs, shall be paid into the Treasury of the town and thereafter shall not be paid over by the Town Treasurer to Essex County.

~~Any dog found to be in violation of this bylaw, and not under the immediate control of the owner, may be picked up by the Dog Officer and either returned to the owner or deposited in a Dog Pound or similar facility. The owner shall be responsible for paying all cost of maintaining and keeping the animal at the Dog Pound or similar facility.~~

SECTION 97. LICENSING AND REGULATION OF VICIOUS DANGEROUS DOGS.

a. DEFINITIONS

~~Vicious Dog is defined as any dog that attacks, bites or injures any human or domesticated animal without provocation or which, because of temperament, conditioning or training has a propensity to attack, bite or injure humans or domesticated animals.~~

b. CONTROL OF VICIOUS DOGS

~~1a. The Dog Animal Control Officer shall notify the Town Clerk of all vicious dogs as defined in this bylaw **dogs that have been designated as Dangerous Dogs in accordance with Section 3B of this Bylaw and/or Massachusetts General Laws, Chapter 140, section 157.**~~

~~2b. The Owner or keeper of any dog(s) **designated as Dangerous Dogs in accordance with Section 3B of this Bylaw and/or Massachusetts General Laws, Chapter 140, section 157** determined to be vicious in accordance with Section 9(c) of this By-law, which has **have** not been ordered euthanized or permanently removed from Town, shall relicense said dog(s) as “vicious **Dangerous**” within thirty days of such determination. A unique licensing number shall be assigned to a vicious dog **Dangerous Dog** by the Town Clerk. That number shall be noted on the town licensing files. ~~The owner or keeper of such vicious dog shall pay a relicense fee in accordance with Section 8 of this By-law.~~~~

~~3. No vicious dog shall be licensed by the Town of Essex for any licensing period commencing after June 2007 unless the owner or keeper of such vicious dog meets the following requirements:~~

~~i. The owner or keeper shall display a sign not to exceed one square foot on his or her premises warning that there is a vicious dog on the premises. The sign shall be visible and capable of being read from the public highway or roadway.~~

~~ii. The owner or keeper shall, on or prior to the effective date of such license for which application is being made, have a fenced enclosure, approved in writing by the Dog Control Officer, for the vicious dog on the property where the vicious dog will be kept or maintained when outside.~~

~~4. All vicious dogs shall be confined in an enclosure approved in writing by the Dog Control Officer. It shall be unlawful for any owner or keeper to maintain a vicious dog upon any premises which does not have a locked enclosure or for any owner or keeper to allow any vicious dog to be outside of the dwelling of the owner or outside of the~~

enclosure, unless it is necessary for the owner or keeper to obtain veterinary care for the vicious dog, or to sell or give away the vicious dog or to comply with the commands or directions of the Dog Control Officer with respect to the vicious dog, or to comply with the provisions of this bylaw. In such event, the vicious dog shall be securely muzzled and restrained with a chain having a minimum tensile strength of three hundred pounds and not exceeding three feet in length, and shall be under the direct control and supervision of the owner or keeper of the vicious dog. No vicious dog shall be walked or permitted to run loose on any public or private way or any area within the Town of Essex that is open to the general public, including but not limited to parks and beaches.

5c. The owner or keeper of a vicious dog **Dangerous Dog** shall notify within 12 hours the Dog **Animal** Control Officer if said dog is unconfined, has attacked, another dog or has attacked a human, or has died or has been sold or given away; the owner or keeper shall also provide the Dog **Animal** Control Officer with the name, address and telephone number of the new owner of the vicious dog **Dangerous Dog**.

e. DETERMINATION OF VICIOUSNESS

1. The Dog Control Officer shall investigate all complaints made to the Dog Control Officer, the Town of Essex Police Department, the Board of Selectmen, or the Town Administrator, that any dog owned or kept within the Town of Essex has attacked, bitten or injured any person or domesticated animal, or which by temperament, conditioning or training has a propensity to attack, bite or injure persons or domesticated animals.

2. The Dog Control Officer is hereby empowered to make whatever inquiry is deemed necessary to determine the accuracy of said complaint and may make such orders as he or she deems necessary to ensure compliance with the provisions of this By-law and the protection of public safety.

3. Upon a determination by the Dog Control Officer that a dog is vicious because it has attacked, bitten or injured any person or domesticated animal, or which by temperament, conditioning or training has a propensity to attack, bite or injure persons or domesticated animals, the Dog Control Officer shall issue an order to the Owner or Keeper of said dog(s) concerning the restraint or disposal of such dog(s) as her or she may deem necessary. At a minimum, said order shall require the owner or keeper of such dog(s) to comply with the requirements of Section 2 of this By-law.

4. Without limiting the generality of the foregoing, the Dog Control Officer may order that said dog(s) be permanently removed from the Town of Essex, that said dog be humanely euthanized in accordance with the provisions of G.L. c. 140, §151A, or that said dogs be confined in accordance with such limitations as the Dog Control Officer Deems appropriate. If the Dog Control Officer determines that the dog(s) is to be permanently removed, the owner or keeper shall provide the Dog Control Officer with the name, address and telephone number of the new owner of the vicious dog.

~~5. The owner or keeper any dog(s) determined to be vicious by the Dog Control Officer may request a hearing before the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen within two (2) business days of the owner or keeper's receipt of the Dog Control Officer's order. A copy of the hearing request shall also be delivered to the Dog Control Officer. The hearing request shall include an explanation of the measures that the owner or keeper intends to take to protect public safety pending disposition of the matter by the Board of Selectmen. If the Dog Control Officer determines that the measures described are inadequate, he or she may order that said dog(s) be impounded, at the owner or keeper's expense, until such time as the Board of Selectmen rules otherwise.~~

~~6. After hearing, the Board of Selectmen may affirm the Dog Control Officer's order, reverse and nullify the Dog Control Officer's order, or issue any such order as it deems necessary to ensure compliance with the provisions of this By-law and the protection of public safety. The determination of the Board of Selectmen after a hearing shall be final.~~

~~7. Nothing in this By-law is intended to limit or restrict the authority of the Board of Selectmen to act in accordance with G.L. c. 140, §157.~~

~~d.~~ SECTION 8. ENFORCEMENT AND PENALTIES

a. Allowing Dog to Cause a Nuisance to People or Other Animals or a Threat to Public Safety While Roaming at Large (Violation of Section 3A)

1. In addition the remedy of impoundment as set forth therein, Section 3A of this Bylaw may be enforced by the Animal Control Officer or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.40, §21, and noncriminal disposition in accordance with G.L. c. 40, §21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.40, §21, the maximum penalty shall be \$300.00 and each day a violation exists shall constitute a separate violation.

2. When enforced through noncriminal disposition, the penalties shall be as follows:

First violation:	Written Warning
Second violation:	\$ 100.00
Third and subsequent violations within 12-month period of first violation:	\$ 300.00

3. For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

b. Violation of Order to Restrain Nuisance or Dangerous Dog (Violation of Section 3B)

1. In addition to the remedies set forth therein, Section 3B of this Bylaw may be enforced by the Animal Control Officer or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.140, §157A as may be amended from time-to-time, and noncriminal disposition in accordance with G.L. c. 40, §21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.140, §157A, an owner or keeper of a dog who fails to comply with an order of the selectmen or district court shall be punished, for a first offense, by a fine of not more than \$500 or imprisonment for not more than 60 days in a jail or house of correction, or both, and for a second or subsequent offense by a fine of not more than \$1,000 or imprisonment for not more than 90 days in a jail or house of correction.

2. When enforced through noncriminal disposition, the penalties shall be as follows:

First violation:	Written Warning
Second violation:	\$ 100.00
Third and subsequent violations within 12-month period of first violation:	\$ 300.00

3. For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

~~1. License Revocation~~

~~If the Dog Control Officer determines that a vicious dog is being kept in the Town in violation of this Bylaw or any order issued by the Dog Control Officer, the Board of Selectmen or the Court, the Dog Control Officer shall so notify the Selectmen. After giving notice to the owner of the hearing, the Selectmen shall hold a public hearing on whether to revoke the license of said dog or to take further action including banning the dog from the Town or to be euthanized. If the Selectmen revoke the license of said dog and do not order its to be euthanized, they shall notify the owner or keeper of the dog and the Town Clerk within ten (10) days that said dog will be impounded and destroyed if it is found within the Town after the succeeding seven days.~~

~~If the Selectmen revoke the license of a vicious dog, once a ten (10) day period after the notification of revocation has occurred, unless the owner or keeper has filed an appeal in accordance with G.L. c. 140, §157, the Dog Control Officer or other authorized agent shall impound and destroy such dog as unlicensed if found within the Town.~~

The ~~Dog~~ **Animal** Control Officer or any Town of Essex police officer shall seize and impound any vicious dog found outside of its enclosure in violation of this Bylaw or any order issued by the ~~Dog~~ **Animal** Control Officer, the Board of Selectmen or the Court.

~~2. Non-Criminal Disposition~~

This regulation may be enforced by the Dog Control Officer or any Town of Essex police officer. Whoever violates any provision of this regulation may be penalized by a non criminal disposition process as provided in G.L. c.40, §21D and the Town's non-criminal disposition by law. If non-criminal disposition is elected, then any person who violates any provision of this regulation shall be subject to a penalty in the amount of fifty dollars (\$50.00) per day for each day of violation. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

3c. Other

Whoever violates any provision of this by law or order of the Dog Control Officer may be penalized by indictment or on complaint brought in the district court. Except as may be otherwise provided by law and as the district court may see fit to impose, the maximum penalty for each violation or offense shall be fifty dollars (\$50.00), assessed in accordance with the provisions of G.L. c. 140, §§173-174. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

Any person who fails to comply with any order of the selectmen may be punished by a fine of not more than twenty-five dollars for the first offense and not more than one hundred dollars for a second or subsequent offense, or by imprisonment for not more than thirty days, for the first offense and not more than sixty days for a second or subsequent offense, or both.

The Essex Board of Selectmen may enforce these Regulations or enjoin violations thereof through any lawful process, and the election of one remedy by the Board of Selectmen shall not preclude enforcement through any other lawful means.

FISCAL YEAR 2014 TOWN OF ESSEX WAGE & SALARY SCALE

July 1, 2013 to June 30, 2014

ADMINISTRATIVE RATES:

	Minimum	Maximum
Selectmen's Assistant	\$37,355	\$54,251 /yr.
Conomo Pt. Commiss. Clerk	\$1,711	\$2,517 /yr.
Licensing Board Clerk	\$1,711	\$2,517 /yr.

FIRE DEPARTMENT

Chief		\$3,600 /yr.
Engineers		\$1,157 /yr.
Firefighters		\$19.67 /hr.
Ambulance	day	\$19.67 /hr.
	night	\$29.51 /hr.

POLICE DEPARTMENT

Part-time Patrolman		\$19.67 /hr.
Special Police Officer*		\$19.67 /hr.
(* wage for non-volunteer duty, if applicable)		

LIBRARY

Librarian		\$25.23 /hr.
	Minimum	Maximum
Asst. Librarian	\$17.77	\$21.71 /hr.

BOARD OF HEALTH

Sanitarian/Administrator		\$72,568 /yr.
Public Health Nurse		\$30.53 /hr.

MISCELLANEOUS PART-TIME RATES

	Minimum	Maximum
Part-time DPW Laborer	\$11.33	\$15.70 /hr.
Part-time DPW Specialist	\$16.25	\$20.46 /hr.
Part-time Senior Van Driver	\$11.39	\$13.46 /hr.
Town Property Custodian	\$15.63	\$18.76 /hr.
Planning Board Clerk	\$16.17	\$20.36 /hr.
Board of Appeals Clerk	\$16.17	\$20.36 /hr.
Part-time Public Safety Clerk	\$16.17	\$20.36 /hr.
Conservation Commission Clerk	\$16.17	\$20.36 /hr.
Conservation Agent	\$20.61	\$29.42 /hr.
Backup Assessors' Clerk	\$16.17	\$20.36 /hr.
Building Inspector's Clerk	\$16.17	\$20.36 /hr.
Town Accountant's Clerk	\$18.38	\$23.16 /hr.
Council on Aging Clerk	\$16.17	\$20.36 /hr.
Recycling Center Attendant	\$13.70	\$15.31 /hr.
Poll Workers	\$8.87	\$8.87 /hr.
Town Clerk Temporary Help	minimum wage	
Centennial Grove Attendant	\$75 per event	

ELECTED OFFICIALS:

Selectmen (each)	\$1,000 /yr.
Constable (per warrant)	\$6
School Committee	None
Conomo Point Commissioners (each)	\$50 /yr.
Planning Board	None
Board of Health	None
Lead Assessor (1)	\$6,070 /yr.
Assessor (2) - Each	\$4,252 /yr.
Moderator	\$100 /yr.
Library Trustees	None

APPOINTED OFFICIALS:

	Minimum	Maximum
DPW Superintendent	\$88,461	\$102,070 /yr.
DPW Asst. Superintendent	\$74,851	\$88,461 /yr.
Treasurer	\$33,797	\$34,796 /yr.
Collector	\$33,797	\$34,796 /yr.
Town Clerk	\$44,963	\$55,981 /yr.
Town Clerk Registrar Stipend	\$50/yr. per 1,000 regist. voters	
Part-time Assessor	\$20.71	\$31.06 /hr.
Plumbing & Gas Inspector		\$5,563 /yr.
Electrical Inspector		\$5,563 /yr.
Building Inspector		\$12,667 /yr.
Assistant Building Inspector		\$4,434 /yr.
Finance Committee		None
Board of Registrars (each)		\$400 /yr.
Emergency Management Director		\$300 /yr.
Personnel Board		None
Inspector of Animals		\$3,660 /yr.
Animal Control Officer Stipend		\$3,660 /yr.
dog impoundment wage		\$65 /day, plus expenses
Shellfish Constable		\$40,089 /yr.
Deputy Shellfish Constables		\$13.76 /hr.
Deputy Harbormaster		\$15.97 /hr.
Assistant Harbormasters		\$13.76 /hr.
Conservation Commission		None

DEFINITIONS USED IN DISCUSSING FINANCIAL ARTICLES

Apportionment

A formula used to compute the amount each town owes to the Regional School District.

Articles 23, 25, 27, 29, 30

The operating budgets for the Town and the assessment for the Town's participation in the two regional school districts.

Assessor's overlay

A fund in reserve for the Board of Assessors to cover abatements

Assessment

The value on real and personal property, established by the Town Assessors and certified by the State.

Available Funds

Free cash plus amounts in other accounts that can be applied to budgets thus reducing the amount needed to be raised by taxation.

Borrowing

Loans the Town takes to pay for large capital items.

Capital Budget

One-time expenses. Traditionally, the Town of Essex has included some maintenance including major building repair items as capital expenditures.

Chapter 70

The Chapter of the State law that governs the funding of schools. It is also the common name for the largest part of state funding for the schools.

Cherry Sheets

The document issued by the Commonwealth detailing the level of State aid due to the Town and the State Assessments due from the Town each year. The name refers to the fact that they were once printed on cherry colored paper.

Enterprise Fund

An account separate from the Town's general fund for the revenue and expenses of a particular function of the Town. The Town of Essex has three Enterprise Funds; Sewer, Water and Youth.

Exclusion

An item that the Town Meeting and voters agree to fund outside the levy limits of Proposition 2 ½ for capital and debt items.

Fiscal Year

The Town's Fiscal Year begins on July 1st and continues through the following June 30th.

Free Cash

A calculation performed by the Commonwealth at the end of each Fiscal Year after the Town's books are closed. Free Cash measures the amount of accumulated surplus available for expenditure at future Town Meetings.

General Fund

All accounts not segregated by statutes such as those governing Enterprise, Grants and Trust Funds. The Town's general operating account. The General Fund can be expended only for the items approved by Town meeting.

Hold

The request to delay consideration of one part of a multi-part article. Any item that a Town Meeting member questions is marked as a "hold" and will be discussed after the unquestioned items have been voted.

Levy

The amount that the Town raises by property tax, computed by multiplying the total taxable assessment of the Town's aggregate real and personal property \$819,627,810 in FY09, by the tax rate (per thousand of value).

Level Funded

Planning to expend the same amount on a particular budgeted item as was spent in the prior fiscal year.

Local Revenues

Funds the Town receives for fees, permits, excise tax, etc.

New Growth

An amount equal to the property tax that new construction, additions and renovations will generate as certified by the Commonwealth.

Offset

An amount of a grant or aid package which use is restricted to a particular item, e.g. library, historical preservation, etc.

Operating Budget

The routine expenditures of the Town plus the school assessment.

Other Revenue

Town income from fees, excise taxes, fines, stickers, permits, etc.

Overlay Surplus

Unexpended funds from the Assessor's overlay.

Override

A mechanism that allows the Town's voters to reset the levy limit imposed by Proposition 2 ½ by Town Meeting plus election ballot vote.

Proposition 2 ½

Is the name associated with a state law that restricts the increase in the levy to 2 ½% above the prior year's tax levy, plus new growth. The maximum levy ceiling which can not be exceeded is 2 ½% of a Town's total assessed value of property.

Reserve Fund

A sum of money budgeted for use by the Finance Committee available to meet extraordinary or unforeseen expenses which occur during the Fiscal Year.

School Budget

The amount of the whole regional school budget apportioned to the Town.

School Choice

State legislation which allows students from one school district to attend a school located in another district. A portion of State Aid is redistributed from the student's hometown school district (the "sending district") to the student's attending school district (the "receiving district").

Stabilization Fund

Money put aside by the Town for major unexpected events. Stabilization fund monies require a 2/3 Town Meeting vote to appropriate money to or from the fund. Recent legislation allows the establishment of additional special purpose Stabilization funds.

Taxation

Town revenue raised through the property tax. All other forms of revenue are referred to as "other revenue", "local revenue" or Federal and/or State Aid.