

## **CAPITAL IMPROVEMENT PLAN**

A capital improvement program is a fiscal planning tool that documents the Town's capital asset needs, ranks the needs in order of project priority, and schedules projects for funding and implementation. The Capital Improvement Program is a forward looking, dynamic process that is likely to change from year to year. The process provides the opportunity to plan for major expenditures in the future while evaluating new and current projects based on up-to-date data. The Finance Committee is committed to maintaining an annual Capital Budget, with a goal of informing the community in the broadest possible way of the potential needs and demands they are facing.

### **What is a capital improvement?**

A capital improvement is a major, non-routine expenditure for new construction, major equipment purchase or an improvement to existing building, facilities, land or infrastructure with an estimated useful life of five years or more and a cost of \$20,000 or more.

Among the items properly classified as capital improvements are:

- New public buildings or additions to existing buildings, including land acquisition costs, equipment needed to furnish the new building or addition for the first time;
- Major alterations, renovations or improvements to existing buildings which extend the useful life of the existing buildings by at least five years;
- Land acquisition and/or improvement, unrelated to a public building but necessary for conservation or parks and recreation purposes;
- New construction or major improvements to the Town's infrastructure, including streets, sidewalks and storm water drains which extend the useful life of the infrastructure for at least five years, and
- A feasibility study or engineering design services which are related to a future capital improvement.

### **What are the benefits of a capital improvement program?**

- Facilitates coordination between capital needs and operating budgets;
- Enhances the community's credit rating through improved fiscal planning and avoids sudden changes in the Town's debt service requirements;
- Identifies the most practical means of financing capital projects;
- Increases opportunities for obtaining federal and state aid;
- Focuses attention on community objectives and fiscal capacity;
- Keeps the public informed about future needs and projects.

4/19/2014

**Town of Essex  
Capital Projects by Department**

Department	Project	Fin Com		Requested				
		Approved	Priority	2015	2016	2017	2018	2019
<b>Selectmen</b>	Conomo Point - Waterfront Access Improvement	-	2	100,000	100,000	150,000	200,000	200,000
	Conomo Point - Roadway Improvements	100,000	1	100,000				
	Sidewalk Extension - Story Street		4	75,000				
	Sidewalk Extension - Western Ave		5	75,000				
	Stabilization Fund - Town Building Improvements	1,000	3	20,000	20,000	20,000	20,000	20,000
	Stabilization Fund - Recreational Capital Imprvmt	1,000	3	20,000	20,000	20,000	20,000	20,000
	Stabilization Fund - Vehicles and Equipment	1,000	3	20,000	20,000	20,000	20,000	20,000
	Computer Infrastructure - Client Computers		1		30,000	-		
	Town Hall and Library - Renovation Design and Construction		2		10,000,000			
	New Public Safety Building - Design and Construction	-	1	8,000,000				
<b>Police</b>	Cruiser		1	38,000				
<b>Fire</b>	4 Wheel Drive Pick-up (or lease)		2	45,000				
<b>Council on Aging</b>	Emergency Shower at Senior Center		1	10,000				
<b>Public Works</b>	Replace 1978 Asphalt Roller - Chapter 90	-	2	18,000				
	Replace Dump Truck #305/reuse sander - 3 yr lease	21,962	1	65,000				
	Pave and widen outer Southern Ave		1	150,000				
	Replace Dump Truck #303 (Hwy)		1		158,642			
	Replace Dump Truck #302 plus plow		1			49,165		
	Replace VAC-tron trailer		1			49,000		
	Replace JCB Backhoe #404		1				107,850	
<b>Water</b>	Replace 1 Ton Pick up Truck #402	34,690	1	34,690				
	VFD's and mag meters at wells	29,451	2	29,451				
	Replace Floc/Sedimentation basin equipment		2			400,000		
	Replace Utility Truck w/plow #403		1				41,804	
	Install Water Main and Resurface Apple Street		1					1,000,000
<b>Sewer</b>	Replace truck w/plow and crane (#502)		1		48,470			
	Lift Station Improvements		1		30,000			
<b>Total Projects</b>		<b>\$ 189,103</b>		<b>\$ 8,800,141</b>	<b>\$ 10,427,112</b>	<b>\$ 708,165</b>	<b>\$ 409,654</b>	<b>\$ 1,260,000</b>

## Funding Sources:

Taxation - Conomo Point Revenue	\$ 50,000	\$ 200,000
Free Cash	74,962	\$ 60,000
Bond Authorization	-	8,000,000
Chapter 90	-	150,000
Grant	-	5,000
Enterprise	64,141	64,141
Lease	-	110,000
Taxation	-	211,000
<b>Total</b>	<b>\$ 189,103</b>	<b>\$ 8,800,141</b>

**Fin Com  
Approved**

**OTHER - SPECIAL ARTICLES**

	2015	2015	2016	2017	2018	2019
Conomo Point North - Access & Amenities Improvements		150,000	150,000	100,000	50,000	50,000
Conomo Point Management-operations/spec article	50,000	50,000	50,000	50,000	50,000	50,000
Annual Septic Debt	26,291	26,291				
<b>Total Projects</b>	<b>\$ 76,291</b>	<b>\$ 226,291</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

## Funding Sources:

Betterments - Septic Debt	\$ 26,291	\$ 26,291
Taxation - Conomo Point Revenue	50,000	200,000
Taxation	-	-
Enterprise Revenue	-	-
Free Cash - Sewer Enterprise	-	-
Free Cash	-	-
<b>Total</b>	<b>\$ 76,291</b>	<b>\$ 226,291</b>