

December 4, 2023

Present – John Filias
Mike Galli

Westley Burnham
Dave Frithsen

Nick Ellis

Sewer flow increase applications -

5 Willow Court – They are doing an addition which will make the dwelling 2 two bedroom units and will increase the sewer flow to 4 bedrooms.

184 Western Ave – Upon final inspection there was an additional bedroom found that was not part of the original plan. Which increases the bedroom count to 6.

Board approves and signs off on both applications for increasing their sewer flow.

Lien policy Vs shut off notices –

In the past we did notices for water shut offs, then it was switched to doing lien notices for the last few years we have been doing liens on people property in order to get our money. What has happened is there are people who just don't pay anything and year after year they go to lien. Discussion on bringing back the water shut off notices. There is a process that needs to be followed and we will need to make sure we are compliant with those rules. Board would like to look into it and ask town counsel a few questions regarding who determines hardship cases. We will get the answers and revisit this at a later meeting.

Flashing school zone sign install –

The school received a grant for flashing signs for the school zone. M. Galli met with the police and the school facilities manager. The school was assuming the bases of the lights could just be installed by the DPW, but there are rules and regulations when it comes to school zones and distances signs need to be from schools etc. M. Galli contacted a company that will install both units. M. Galli offered to the school that the DPW will pay for the installation of the bases, but not for the rest of the sign. DPW will also not be responsible for maintaining these signs in the future.

Water plant upgrades –

Showers are done but not hooked to the heaters yet so the water is still cold until the heater is connected. Next week the chemical tank stage will start. The SED basin is drained for

the yearly maintenance and cleaning and Water Line came in and took some measurements to make sure the parts are ordered correctly.

Well modernization plans –

M. Galli sent plans to the board. J. Filias asked if it would be possible to put on a pitched roof and not a flat one. M. Galli explains that there is a hatch there that needs to be there in order for well companies to gain access to the well equipment. N. Ellis will look at the plan and get back to Mike with any questions or concerns.

Personnel –

Highway Foreman Dennis Burnham has retired. Sean Mahoney applied to take that position and based on seniority he will be moved up. Josh Sipple who started as a laborer moved up to equipment operator and understands the CDL license requirement. The laborer position was filled with a new hire who started today. So there is 1 more equipment operator position to fill due to the vacancy in Sean's position after he was promoted.

In the Water Department, D. Frithsen has given his notice and he will be leaving December 15th. There are qualified candidates that could move up but they have water licenses that are considered Operator in training. M. Galli will update the board as needed.

Prepared by: Amanda Davis
Amanda Davis

Attested by: [Signature], Member